

Town of Westminster – Select Board Meeting Minutes – Monday September 13, 2021

Members Present: Heather M. Billings, J. DeLisle, Salvatore J. Albert Jr.

Others Present: Stephanie Lahtinen

CALL TO ORDER

J. DeLisle called the meeting to order at 5:00 PM in room 205 of the Town Hall. He announced that the meeting was being recorded and broadcast live by Ashburnham/Westminster Community Access TV.

ANNOUNCEMENT

The Board of Health will be holding a public hearing regarding the modification of the existing site assignment for the Fitchburg/Westminster Sanitary Landfill on Monday, September 20th at 4:00 PM in the Meetinghouse Elementary School. There will be a remote participation option for this meeting as well, instructions on how to access the virtual meeting are posted on the website at: www.westminster-ma.gov.

APPROVALS

WARRANTS

S. Albert made a motion to approve the following warrants:

Accounts Payable	#22-11A	9/13/2021	\$228,892.77
Payroll	#22-11B	9/16/2021	\$217,027.68

The motion was seconded and passed unanimously.

MINUTES OF AUGUST 30, 2021

S. Albert made a motion to approve the minutes of August 30, 2021. The motion was seconded and passed unanimously.

PAYROLL AUTHORIZATIONS

Assistant DPW Director

S. Albert made a motion to approve the enclosed payroll change request and authorization for Kevin Collins as Assistant DPW Director. The motion was seconded and passed unanimously.

DPW Truck Driver/Laborer

H. Billings made a motion to approve the enclosed payroll change request and authorization for Ryan Leger as DPW Truck Driver/Laborer. The motion was seconded and passed unanimously.

Two (2) Part Time Dispatchers

S. Albert made a motion to approve the enclosed payroll change requests and authorizations for Elizabeth Wojnar and Joshua Remillard as Part Time Dispatchers. The motion was seconded and passed unanimously.

On-Call Fire Recruit

H. Billings made a motion to approve the enclosed payroll change request and authorization for Ryan Shea as On-Call Fire Recruit. The motion was seconded and passed unanimously.

NEW BUSINESS

SCHEDULE SPECIAL TOWN MEETING:

S. Albert made a motion to schedule the Fall Special Town Meeting for Tuesday, November 16 at 7:30 PM at the Westminster Elementary School and to open the warrant on Monday, September 27 and close it on Friday, October 8. The motion was seconded and passed unanimously.

ADJOURNMENT

The meeting adjourned at 5:03 PM

Heather M. Billings, Clerk
(Prepared by S. Lahtinen)