

Town of Westminster – Select Board Meeting Minutes – Monday, April 25, 2022

Members Present: Heather M. Billings, James A. DeLisle, Salvatore Albert, Jr.

Staff Present: Stephanie Lahtinen, Tamie Chiarelli

Others Present: Wayne Walker, Melissa Banks, Betsy Hannula, Joyce Hannula, Lloyd Hannula, Carmella Manago, Kathy McDonald, Debbie Fleck, Lisa Grenier, Lisa Rocheleau, Leann Lamsa, Keith Harding, Nick Langhart, Tom Paquette, Byron James, Alison Manion, Steve Wallace, David McKeehan, Ross Barber, Jason Wetherbee, Joe Serio (via phone)

CALL TO ORDER

J. DeLisle called the meeting to order at 5:00 PM in room 205 of the Town Hall. He announced that the meeting was being recorded and broadcast live by Ashburnham/Westminster Community Media.

APPROVALS

WARRANTS:

S. Albert made a motion to approve the following warrants:

Accounts Payable	#22-43A	\$101,562.01	4/25/22
Payroll	#22-43B	\$228,658.34	4/28/22

The motion was seconded and passed unanimously.

MINUTES OF APRIL 11, 2022

S. Albert made a motion to approve the minutes of April 11, 2022. The motion was seconded and passed unanimously.

CHILDREN'S MENTAL HEALTH AWARENESS WEEK:

H. Billings made a motion to approve to vote and sign a proclamation to declare May 1 – 8, 2022 as Children's Mental Health Awareness week. The motion was seconded and passed unanimously. H. Billings then read the proclamation and was signed by all Select Board members.

ON-GOING BUSINESS/MISCELLANEOUS

FINANCIAL POLICIES (CONTINUED):

The draft of the Financial Policies for the Town were in front of the Board for consideration and approval. Treasurer/Collector, Melody Smith offered her input via an email to the Select Board, as she could not be present. S. Albert motioned to vote to approve and adopt the updated Town Financial Policies after the Annual Town Meeting at a future Select Board meeting.

UPTON BUILDING:

The Board presented questions to the Historical Society regarding the sale/ disposal of the building from a previous meeting.

Alison Manion, Historical Society President, had provided information and answers to questions posed by the Board Chairman relating to the sale of the building disposition of funds.

The Select Board recommended the Historical Society review the questions and answers at their next meeting and follow up with Town Administrator on the disposition of the Upton Building.

OLD TOWN HALL/HISTORIC MEETINGHOUSE RFP (CONTINUED):

Continued from the March 28, 2022 meeting.

Thomas Paquette, Pillar & Post; Joe Serio, Community Arts Foundation (via phone); and Betsy Hannula, Historic Meetinghouse Coalition, all spoke on behalf of their proposals.

Steve Wallace, Town Planner, spoke on behalf of the Review Committee. The Select Board also heard from others citizens and neighbors regarding their opinions on the proposals submitted.

J. DeLisle stated that he would support either of the local proposals.

S. Albert stated his support would be for Pillar & Post's as the most advantageous to the Town, based on the information provided within the proposal and the advice received from the CH. 30B hotline of the Inspector General's office.

H. Billings made a motion to award the RFP to the Community Arts Foundation as the successful proposer. The motion passed with S. Albert opposing.

Thomas Paquette, (Pillar & Post), stated he was filing a bid protest with the Attorney General's office.

NEW BUSINESS

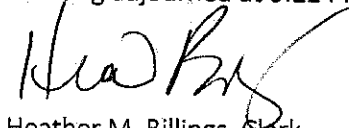
REVIEW/ASSIGN SPECIAL & ANNUAL TOWN MEETING MOTIONS:

H. Billings read the motions and articles and Select Board accepted them as they were drafted.

EXECUTIVE SESSION (NONE)

ADJOURNMENT

Meeting adjourned at 6:22 PM



Heather M. Billings, Clerk
(Prepared by T. Chiarelli)

EXHIBITS:

- Town Administrator's Report
- Warrants (2)
- Minutes from April 11, 2022 meeting
- Children's Mental health Awareness Week Proclamation
- Annual & Special Town Meeting Motions & Article Draft
- email from Steve Wallace, re: Old Town Hall Proposal
- email from Melody Smith re: Financial Policies
- email from Alison Manion re: Upton Building