

*Town of Westminster – Select Board Meeting Minutes – Monday September 27, 2021*

**Members Present:** Heather M. Billings, J. DeLisle, Salvatore J. Albert Jr.

**Others Present:** Stephanie Lahtinen, Tamie Chiarelli

Gregg Buckman, Lawrence Skamarycz, Marie Auger, Jodi Snyder,  
Keith Harding, Melody Smith, Stephen Wallace, Ralph LeBlanc

**CALL TO ORDER**

J. DeLisle called the meeting to order at 5:00 PM in room 205 of the Town Hall. He announced that the meeting was being recorded and broadcast live by Ashburnham/Westminster Community Access TV.

**JOINT MEETING WITH PLANNING BOARD**

Joint Appointment with Planning Board: Michael Smith has resigned from the Planning Board, leaving a vacancy. The Planning Board voted at their last meeting to recommend the appointment of Jodi Snyder to fill this vacancy.

S. Albert made a motion to appoint Jodi Snyder as a member of the Planning Board until the 2022 Annual Town Election. By a roll call vote of the Select Board and the Planning Board the motion was passed unanimously.

**APPROVALS**

WARRANTS

S. Albert made a motion to approve the following warrants:

Accounts Payable	#22-13A	9/27/2021	\$233,395.85
Payroll	#22-13B	9/30/2021	\$234,951.83

The motion was seconded and passed unanimously.

MINUTES OF AUGUST 30, 2021

H. Billings made a motion to approve the minutes of September 13, 2021. The motion was seconded and passed unanimously.

PAYROLL AUTHORIZATIONS

*DPW Truck Driver/Laborer (3)*

S. Albert made a motion to approve the enclosed payroll change request and authorization for Jared Morcaldi, Christopher Ogilvie and Philip Meany as DPW Truck Driver/Laborer. The motion was seconded and passed unanimously.

*Per Diem/Firefighter*

H. Billings made a motion to approve the enclosed payroll change request and authorization for John Girouard as Per Diem Firefighter. The motion was seconded and passed unanimously.

**NEW BUSINESS**

TAX DELINQUENT PARCEL REVIEW:

Melody Smith, Treasurer/Collector and Steve Wallace, Town Planner updated the Board on the current properties in town that are under tax title. The properties on the enclosed list range from vacant locations, owner unknown properties, properties where the owner has a valid payment agreement, foreclosures and land court cases. The Auction is scheduled on October 27, 2021 at the Senior Center with The Zekos Group and will be posted on the Town's web site. This year there are only eight (8) new tax title cases in Westminster.

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Schedule Trick or Treat and Town Bonfire:

Police Chief Ralph LeBlanc requested scheduling Trick or Treat from 5p-7p on Sunday October 31<sup>st</sup>, followed by the town bonfire behind the Public Safety Building. Chief LeBlanc indicated that this year's Parks & Recreation will be designating two areas for "Trunk-a-Treating". One at the Meetinghouse School parking lot and the other at Bacon St & Pleasant St of where candy will be handed out. There will be a Parks & Recreation meeting Tuesday, Sept 28 at 6:00 with interested residents. Please contact Chief LeBlanc is interested.

Select Board Meeting Schedule: The Select Board scheduled the following upcoming meetings for 5:00PM in room 205 in Town Hall:

November 1<sup>st</sup> & 15<sup>th</sup>

December 6<sup>th</sup> & 20<sup>th</sup>

January 10<sup>th</sup> & 24<sup>th</sup>

**ADJOURNMENT**

The meeting adjourned at 5:22 PM

Heather M. Billings, Clerk  
*(Prepared by T. Chiarelli)*