

Town of Westminster – Select Board Meeting Minutes – Monday, September 12, 2022

Members Present: Heather M. Billings, Salvatore Albert, Jr., Melissa A. Banks

Staff Present: Stephanie Lahtinen, Tamie Chiarelli

Others Present: Mary Louise Altobelli, Dean Johnson, Karen Sargent, Susan Nickerson, Sheryl Vaillette

CALL TO ORDER

S. Albert called the meeting to order at 5:00 PM in room 205 of the Town Hall. He announced that the meeting was being recorded and broadcast live by Ashburnham/Westminster Community Media.

APPROVALS

WARRANTS:

H. Billings made a motion to approve the following warrants:

| | | | |
|------------------|---------|--------------|---------|
| Accounts Payable | #23-11A | \$81,450.37 | 9/12/22 |
| Payroll | #23-11B | \$254,927.41 | 9/15/22 |

The motion was seconded and passed unanimously.

AUGUST 29, 2022 MEETING MINUTES:

H. Billings made a motion to approve the minutes of August 29, 2022. The motion was seconded and passed unanimously.

PAYROLL AUTHORIZATIONS:

H. Billings made a motion to approve the payroll change/request and authorization for Whitney Gikis as full time Maintenance supervisor, replacing sue Chapman following her retirement. The motion was seconded and passed unanimously.

H. Billings made a motion to approve the payroll change/request and authorization for Lance Budka as Part Time Cemetery Laborer, filling a vacancy. The motion was seconded and passed unanimously.

NEW BUSINESS

AGRICULTURAL COMMISSION – DISCUSSION WITH BOARD & STAFF:

ML Altobelli, Dean Johnson, Karen Sargent, Susan Nickerson & Sheryl Vaillette, all members of the Agricultural Commission were all present to update the Board on the current events and processes happening in the Agricultural Commission.

Agricultural Comm had a list of items and issues to discuss of moving forward with the changes set-up in the by-laws but was never executed due to COVID. Needing more funds to purchase land, etc, as necessary. The “Right to Farm” by law needs to go to Town Meeting, again delayed due to COVID. Communication seemed to be the biggest issue between of Boards & Commissions and to the Residents, AG Comm going to work with TA’s staff to move forward on the communication ideas.

SET DATE FOR SPECIAL TOWN MEETING

S. Albert made a motion to vote for the date of November 15, 2022 at 7:30 PM at the Westminster Elementary School and to open the warrant on September 26 and close it on October 7, 2022. The motion was seconded and passed unanimously.

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BOARD MEETING SCHEDULE:

The Board selected the continuing schedule of Select Board meeting dates on Monday's, as follows:

Nov 7

Nov 14

Special Town Meeting, Nov 15 (Tuesday)

Dec 5

Dec 19

Jan 9

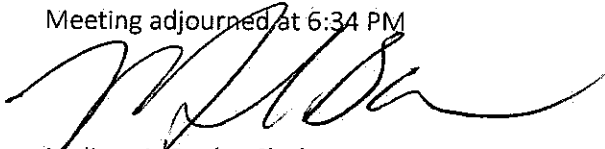
Jan 23

Feb 6

Feb 27

ADJOURNMENT

Meeting adjourned at 6:34 PM



Melissa A. Banks, Clerk

(Prepared by T. Chiarelli)

EXHIBITS:

- Town Administrator's Report
- Warrants (2)
- August 29, 2022 Meeting Minutes
- Payroll Authorization (2)
- Agricultural Comm emails of issues & points of discussion
- Calendar for meeting dates