

*Town of Westminster – Select Board Meeting Minutes – Monday, October 17, 2022*

**Members Present:** Heather M. Billings, Salvatore Albert, Jr., Melissa A. Banks

**Staff Present:** Stephanie Lahtinen

**Others Present:** Kyle Butterfield, John Moorshead, Nicole Moorshead, Lisa Rocheleau, John Fairbanks, David Libby, Sharon Lewis, Erin Casali, Tom Torrans, Patricia Streeter

**CALL TO ORDER**

S. Albert called the meeting to order at 5:00 PM in room 205 of the Town Hall. He announced that the meeting was being recorded and broadcast live by Ashburnham/Westminster Community Media.

**APPROVALS**

WARRANTS:

H. Billings made a motion to approve the following warrants:

Accounts Payable        #23-16A        \$367,943.05    10/17/22

The motion was seconded and passed unanimously.

SEPTEMBER 26, 2022 MEETING MINUTES:

H. Billings made a motion to approve the minutes of September 26, 2022. The motion was seconded and passed unanimously.

PAYROLL AUTHORIZATIONS:

*Full Time Police Officer*

H. Billings made a motion to approve the payroll change/request and authorization for Travis Heath, as full-time Police Officer. This position was approved at the May 7, 2022 Annual Town Meeting. The motion was seconded and passed unanimously.

DECLARE SURPLUS PROPERTY - DPW:

H. Billings made a motion to vote to declare the following list of property as surplus and available for disposal:

Assortment of Two Way Radios	Used Skill Hammer Drill with Case
PlymoVent Air Handler	3" Mudsucker Pump
3" Trash Pump	2" Trash Pump
Gas Powered Generator	120V Converter
Small Electric Generator	One (1) Pallet of Water Department Tools

The motion was seconded and passed and voted unanimously.

These items will be posted for public auction at Munici-Bid.com

**NEW BUSINESS**

WESTMINSTER CROSSING – DEVELOPMENT DISCUSSION:

Nicole and John Moorshead were present at the meeting to discuss the potential for a Friendly 40B Affordable Housing Development on the 6+ acre property they own at the corner of Route 140 and Betty Spring Road. The Board discussed the preliminary plans for the project and indicated they would be happy to continue discussions and bring our new Town Planner into the process.

*Town of Westminster – Select Board Meeting Minutes – Monday, October 17, 2022*

CROCKER POND COMMITTEE – DISCUSSION WITH BOARD & STAFF:

Heather Billings, Sharon Lewis, Patricia Streeter members of the Crocker Pond Committee and Tom Torrans were present to update the Board on the current events and initiatives occurring at Crocker Pond.

H. Billings and S. Lewis stated that the children's events are the most popular at the pond. The Committee went on to discuss the other town youth groups that utilize the pond.

There have been two Trail Maintenance Days where volunteers and committee members have made necessary improvements, cleaning up and making repairs to some of the wooden bridges. They have reclaimed an over-grown trail that was previously unpassable.

T. Torrans discussed the history of the pond and recreation area.

The Committee is looking into more special projects to make the beach and water more accessible to all residents.

DISCUSS SPECIAL TOWN MEETING (NOV 15, 2022) WARRANT ARTICLES

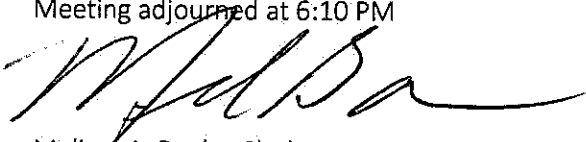
The Select Board and Advisory Board discussed the draft list of warrant articles.

The Boards discussed the need to place another article on the warrant to accommodate the unpredictable and increasing fuel and heating costs the Town is likely to face this winter.

The Boards voted unanimously in favor of all the articles presented.

**ADJOURNMENT**

Meeting adjourned at 6:10 PM



Melissa A. Banks, Clerk  
(Prepared by T. Chiarelli)

**EXHIBITS:**

- Town Administrator's Report
- Warrants (2)
- September 26, 2022 Meeting Minutes
- Payroll Authorization
- Draft plans & layout of a Friendly 40B Affordable Housing Development
- List of surplus list - DPW
- Articles for Special Town Meeting
- Two article request forms