

Town of Westminster – Select Board Meeting Minutes – Monday, January 9, 2023

Members Present: Heather M. Billings, Melissa A. Banks

Members Absent: Salvatore Albert Jr.

Staff Present: Stephanie Lahtinen, Tamie Chiarelli

Others Present: Robert Cummings

CALL TO ORDER

H. Billings called the meeting to order at 5:00 PM in room 205 of the Town Hall. He announced that the meeting was being recorded and broadcast live by Ashburnham/Westminster Community Media.

ANNOUNCEMENTS

H. Billings announced that as a reminder, effective January the Town Hall new hours:

Monday: 7:00 – 7:00

Tuesday – Thursday: 7:30 – 4:30

Friday: CLOSED

Notices have been posted on the website, around Town Hall, as well as on the digital bulletin board at AWCM.

APPROVALS

WARRANTS:

M. Banks made a motion to approve the following warrants:

Accounts Payable #23-28A \$238,699.58 1/9/23

The motion was seconded and passed unanimously.

DECEMBER 19, 2022 MEETING MINUTES:

M. Banks made a motion to approve the minutes of December 19, 2022. The motion was seconded and passed unanimously.

PAYROLL AUTHORIZATION:

M. Banks made a motion to approve the payroll change request and authorization for Kaleigh Peterson as a Part Time/Per Diem Dispatcher. The motion was seconded and passed unanimously.

ANNUAL TOWN ELECTION BALLOT – VACANCY VOTE:

M. Banks made a motion to approve the placement of the following vacancies on the April 25, 2023 Annual Town Election Ballot:


One Year – Housing Authority

Three Year – Housing Authority

The motion was seconded and passed unanimously.

ADJOURNMENT

Meeting adjourned at 5:03 PM



Melissa A. Banks, Clerk

(Prepared by T. Chiarelli)

EXHIBITS:

- Town Administrator's Report
- Warrants (1)
- December 19, 2022 Meeting Minutes
- Payroll Authorization (1)