

***Town of Westminster – Select Board Meeting Minutes – Monday, March 14, 2022***

**Members Present:** Heather M. Billings, James A. DeLisle, Salvatore Albert, Jr.

**Others Present:** Stephanie Lahtinen, Tamie Chiarelli

Allan Twomley, Dan Bartkus, Steve Wallace, Melissa Banks

**CALL TO ORDER**

J. Delisle called the meeting to order at 5:00 PM in room 205 of the Town Hall. He announced that the meeting was being recorded and broadcast live by Ashburnham/Westminster Community Media.

**APPROVALS**

WARRANTS:

H. Billings made a motion to approve the following warrants:

Accounts Payable	#22-37A	3/14/22	\$1,199,199.80
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Payroll	#22-37B	3/17/22	\$235,257.04
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The motion was seconded and passed unanimously.

MINUTES OF MARCH 14, 2022

H. Billings made a motion to approve the minutes of March 14, 2021. The motion was seconded and passed unanimously.

PAYROLL AUTHORIZATION:

*Part Time Dispatcher*

S. Albert made a motion to approve payroll authorization for Kimberly Bonk as Part Time Dispatcher. The motion was seconded and passed unanimously.

**NEW BUSINESS**

REFER ZONING ARTICLE TO PLANNING BOARD

Steve Wallace was present to explain a zoning amendment to the Annual Town Meeting to amend the Official Zoning Map to rezone 8 Worcester Road from Commercial-I to Residential-I, congruent with the rest of the parcels in the area. They will hold a public hearing on March 29 at 7:00pm in Room 222 of Town Hall.

S. Albert made a motion to refer the articles to the Planning Board for review. The motion was seconded and passed unanimously.

BUDGET REVIEW

The Board reviewed the draft budget and article list.

Conservation Chairman, Dan Bartkus, was present to request increasing the Conservation Fund annual allotment from \$1,000 to \$5,000. The Board is in favor of this increase pending review by the Advisory Board.

**ON-GOING BUSINESS/MISCELLANEOUS**

UPTON BUILDING

Parks & Recreation submitted their letter to the Board indicating that they do not have a use for the Upton Building at this time.

J. Delisle raised questions about the profit the Historical Society could make on the sale of the building, as it was purchased from the town for \$105.00. The board will take it up at a later meeting.

**EXECUTIVE SESSION**

S. Albert motioned to move that the Board vote to enter executive session pursuant to MGL C.30A, S.21(a)(3) to discuss strategy with respect to collective bargaining and that the Board adjourn directly from executive session. The motion was seconded and J Delisle declared that to continue in open session may have a detrimental effect on the negotiating position of the Town. J. Delisle took a roll call vote and the Board entered into executive session at 5:21 PM.

Executive Session ended at 6:12 PM and went into adjournment at 6:12 PM



Heather M. Billings, Clerk  
(Prepared by T. Chiarelli)

**EXHIBITS:**

- Town Administrator's Report
- Accounts Payable & Payroll warrants (2)
- Minutes from Feb 28, 2022 meeting
- Payroll authorization (1)
- Map of the commercially zoned area discussed
- Notice from Planning Board to hold a public hearing for conversion of a commercial zoned plot to residential
- Budget draft & article RE: Conservation Fund
- Letter from Parks & Recreation indicating no interest in Upton Building