

Members Present: John F. Fairbanks, Wayne R. Walker, Heather M. Billings

## CALL TO ORDER

J. Fairbanks called the meeting to order at 6:00 p.m. in room 205 of the Town Hall. He announced that the meeting was being recorded by Ashburnham/Westminster Community Access TV.

## ANNOUNCEMENTS

J. Fairbanks stated that the Board of Selectmen is seeking to fill a vacancy on the Board of Registrars; the vacancy must be filled by a registered Republican. Letters of interest or questions may be directed to Town Clerk Denise MacAloney.

## APPROVALS

### MINUTES

W. Walker made a motion to approve the minutes of November 2, 2015. The motion was seconded and passed unanimously.

### WARRANTS

W. Walker made a motion to approve the following warrants.

November 3, 2015	Payroll 16-18B	\$177,744.34
November 4, 2015	Deduction 16-18C	\$157,258.26
November 9, 2015	Accounts Payable 16-19A	\$15,343.92
November 16, 2015	Accounts Payable 16-20A	\$127,271.99
	Payroll 16-20B	\$175,665.71

The motion was seconded and passed unanimously.

## ONGOING BUSINESS

### CHAPTER 61B NOTICE OF INTENT TO SELL – 69 MINOTT ROAD

Dean Johnson indicated that he is selling a small parcel of his land to his neighbor, to provide a buffer to his property and allow him to build a garage. He requested a waiver of the 120 day time period so that the sale could proceed more quickly.

W. Walker made a motion for the Board of Selectmen to execute the Waiver of Right of First Refusal for the Chapter 61B property at 69 Minott Road. The motion was seconded and passed unanimously.

### REVIEW STATUS OF DEMOLITION AT 191 SOUTH ASHBURNHAM ROAD

K. Murphy indicated that as of this date Christian Dellogono had provided a copy of a proposal for the demolition of the property.

The Board discussed the proposal and determined that it was not sufficient assurance that arrangements for demolition were proceeding in a timely manner.

W. Walker made a motion to direct the Town Administrator to begin the bid process for the demolition of the property at 191 South Ashburnham Road. The motion was seconded and passed unanimously.

### COUNCIL ON AGING ASSISTANT POSITION

Sue Fisher was present at this meeting to discuss this position and updated job description. She indicated that this job description had been reviewed and approved by the Personnel Board.

The Board discussed the new job description and indicated that they would like to wait until a vote is taken at Town Meeting tomorrow night to approve the description, pending its approval to move to a full time position.

The Board indicated that this job description would be reviewed again at the November 30<sup>th</sup> Selectmen meeting.

REVIEW/ASSIGN MOTIONS FOR NOVEMBER 17, 2015 FALL TOWN MEETING

The Board of Selectmen reviewed and assigned the motions for the Fall Town Meeting to be held on Tuesday November 17<sup>th</sup>.

**NEW BUSINESS**

HEALTH INSURANCE RATES

K. Murphy indicated that health insurance premiums for HMO Blue and Blue Choice are due to increase by 11.5% on January 1, 2016. Our consultant acquired cost proposals from several other insurance companies however the difference in cost was too small to justify switching carriers.

W. Walker made a motion to approve the 11.5% cost increase for health insurance on January 1, 2016. The motion was seconded and passed unanimously.

**EXECUTIVE SESSION**

W. Walker moved that the board enter Executive Session at 6:41 p.m. to discuss strategy with respect to collective bargaining and that the chairman declare that an open meeting may have a detrimental effect on the town's bargaining or litigating position. H. Billings seconded the motion. Mr. Walker indicated that the meeting would adjourn directly following Executive Session. The motion was passed unanimously on a roll call vote.

**ADJOURNMENT**

The meeting was adjourned at 7:10p.m. directly from Executive Session.

Heather M. Billings

Clerk *(Prepared by S. Lahtinen)*