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TOWN OF WESTMINSTER

Capital Planning Committee

To: Town Clerk
From: Capital Planning Committee
RE: Capital Planning Committee meeting for Nov. 22, 2016

Please post the following:

The Westminster Capital Planning Committee will meet in room 205 of the Town Hall at 6:00pm on Nov. 22, 2016

The Committee's agenda for this meeting shall be the following:

- Review capital plan for schools with Dr. Mazzola and representatives from the school department.
- Discuss potential large projects not listed on the capital plan
- Review capital planning checklist
- New business.

The purpose of the Capital Planning Committee is to study capital (tangible assets and projects) spending requests with a dollar value greater than $15,000. The committee is charged with preparing annual capital spending recommendations to be submitted to the board of selectmen and advisory board and to be published in the advisory board booklet. The committee is also charged with developing a long range capital plan of at least five years.

Submitted: Keith Harding