



TOWN OF WESTMINSTER
11 South Street
WESTMINSTER, MASSACHUSETTS 01473
(978) 874-7409 • Fax (978) 874-7460
BOARD OF HEALTH

MINUTES FOR JANUARY 21, 2015 BOH MEETING

Board of Health Members in Attendance: Andrea Crete Chairman, Edward Simoncini, Peter Munro; Health Agent Wibby Swedberg; Administrative Assistant Joyce Lucander; Region 2 Emergency Preparedness Consultant Forrest Price.

4:30 p.m. Andrea announced that the meeting was open and was being recorded by Joyce.

4:30 p.m. Minutes for December 3rd & 17th & January 7th were approved and signed by the Board.

4:34 p.m. Agents Update:

1. Received the Ethics requirements from Denise MacAloney. Wibby asked the Board to sign the receipt form and turn them in to the Clerk's office.
2. Asked the Board about how to handle the written comments that were received from the public on the tobacco ban. Will put them in a binder and archive it.

Ed shared that he would be willing to meet with the tobacco retailers in the future as the Board's representative along with the Planner and Wibby to have a round table discussion to get the retailers input on local tobacco regulations. Andrea & Peter were not open to this. Wibby shared that she hoped the Board would not shrink back from setting needed tobacco regulations in the future.

4:54 p.m. Ed attended a meeting today with Animal Control, Town Planner Steve Wallace and Town Clerk Denise MacAloney regarding how kennels are licensed in Westminster. The state passed a new law regarding kennels in 2012. The town voted portions of this into our bylaws at the Fall Town Meeting. The Town Clerk issues licenses for dogs and kennels in town. The discussion included the removal of the language in Town By-Law 71-6 that states a person needs a permit from the Board of Health to operate a kennel in town. Steve will work on by-law wording changes that are inconsistent with the current state kennel regulations. The changes will go to the Spring Town Meeting for a vote. Another meeting will be held in a month to discuss more on the subject of kennels.

5:02 p.m. Forrest Price, Emergency Preparedness Consultant from Region 2, met with the Board. He has been the Public Health Emergency Response (PHER) Planner for the last six years for the town. He is now the consultant/planner for all the towns in the Montachusett Public Health Network. Forrest gave a program overview of Westminster's Emergency Dispensing Site Plan. The funding from the Federal Government to be used in the past for equipment and trainings will now be shared with hospitals. Forrest showed the Board the 3 ring binder book that he had made with Wibby in the past of all the emergency information in place for the town for future emergencies. The plan is also on a thumb drive. If there were a natural disaster or a virus and the whole town needed to receive an immunization or antibiotics a plan is in place for the town. Flu clinics at the schools have been used as drills for the Emergency Dispensing Site Plan. The Board thanked Forrest for the work that he does. One question the Board asked about was liability for volunteers at a shelter or emergency. Forrest said this would fall under the Good Samaritan Act which protects people acting in good faith. The state legislature has been considering how to protect Medical Reserve Corps (MRC) volunteers in an emergency situation. Forrest will look into what other protections the state has.

5:35 p.m. Agents update:

3. Gap Mountain Well Drillers. Wibby handed the Board the letter from Ryan Wragg with the re-submitted and corrected GPS locations for wells that he drilled in town. Ryan wrote that all well reports will be turned in in a timely manner and asked the Board that he be allowed to construct wells in town once again. The Board reviewed the letter dated January 20, 2015 along with the list of corrected GPS that were



TOWN OF WESTMINSTER
11 South Street
WESTMINSTER, MASSACHUSETTS 01473
(978) 874-7409 • Fax (978) 874-7460
BOARD OF HEALTH

submitted to the State. The Board voted unanimously to permit Gap Mountain to construct wells in the Town on a probationary status. The State Well Regulations for the Certification of Well Drillers and Filing of Well Completion Reports include the following which Gap Mountain is required to comply with: 310CMR 46.01 “Well Yield means the smaller of two well test measurements to determine: (a) gallons per minute of water discharged while being pumped over a four hour period; and (b) gallons per minute of water discharged after a minimum of 1 ½ hours of well recovery.”

310 CMR 46.03 (3) Well Completion Report shall include: “static water level; well yield from productive wells, including drawdown, recovery and testing method used.”

For Westminster purposes we need the blow down test to be measured regardless of the yield and to check the static measurement after 2 hours after well completion. The Board asked Wibby to send Ryan a letter saying he can drill wells in town on a probationary status if he agrees to the above conditions.

5:50 p.m. Wibby discussed with the Board the \$792.72 bill for the Police detail for the Public Hearing and the meeting held at the Public Safety Building. We have no budget line item to pay for police details. When this was discussed with Karen Murphy and John Fairbanks prior to the Public Hearing Wibby was led to believe this would be paid for by the town but recently learned it has to come out of the Board of Health budget. Wibby looked over the budget line items with the Board members. Wibby discussed the bill with Karen Murphy. They will ask Julie Costello to see how this bill can be paid. The Board discussed having a new line item for protection for the Board of Health.

5:55 p.m. Ed attended a Solid Waste Committee meeting. At a former meeting a suggestion was made to do away with the recycling at the Westminster Drop-off Center and to only have the curbside recycling to save the town money. Ed had asked that a comparison of costs be made. Tom Murray from Waste Management discussed that after doing a cost analysis it was found that the additional cost of curbside recycling to WM would exceed the cost savings to the town doing away with recycling at the drop off center. Tom was going to see if WM would pick up the town's cost of recycling at the Drop-off Center, which would save the town \$50,000.00 a year. Ed will continue to let the Board know of the outcome. This was just a discussion.

6:02 p.m. Wibby had received a plan for septic plan review for 185 South Ashburnham Road from Kent Oldfield. Wibby had him come to the office to discuss the septic design for a tight tank. After looking the plan over revisions will be needed.. This was the reason that Kent was taken off the agenda.

6:10 p.m. Peter made a motion to adjourn. Ed seconded the motion. All were in favor.

Andrea Crete

Peter Munro

Edward Simoncini

Andrea Crete, Chairman

Peter Munro

Edward Simoncini

Minutes were signed by Board members on 3/4/2015 Original signatures on file in BOH office..

Attachments:

Letter from Town Clerk dated 1/12/2015 on Ethics to sign acknowledgement of receipt & list of names with Board of Health names

Letter from Gap Mountain Drilling, LLC dated 1/20/2015

Well driller program well completion report correction and change request sent to DEP from Gap Mountain Old GPS and New GPS numbers with 22 address's in Westminster that have been drilled by Gap Mountain 310 CMR 46.00 Certification of Well Drillers and Filing of Well Completion Reports- DEP Regulations Westminster PHEP Brief from Forrest Price.