

*Members Present: Sam Albert, Police Chief; Betsy Haley-Cormier, Town Clerk; Karen Murphy, Town Administrator; Sharon Taylor, Citizen-at-Large*

*Members Absent: Joshua Hall, DPW Director; Charlie Aubuchon, Citizen-at-Large; Brenda Bodanza, Citizen-at-Large*

*Others Present: Lt. Mike McDonald; Kevin Nivala, Fire Chief; Steve Wallace, Town Planner*

**CALL TO ORDER**

S. Albert called the meeting to order at 9:00 a.m. in Room 205 of the Westminster Town Hall.

**APPROVAL OF MINUTES – JANUARY 6, 2016**

The minutes of January 6, 2016 will be approved at the next meeting.

**BYLAW REVIEW**

S. Wallace discussed the work he and the Planning Board are doing with the zoning bylaws. He indicated that two public information sessions will be held on February 11<sup>th</sup> and March 5<sup>th</sup>.

M. McDonald stated that this committee should send the edits they make to the Signage bylaw to the Planning Department in order to insure continuity in Town bylaws.

*Chapter 193 Abandoned Vehicles*

M. McDonald distributed the updated Abandoned Vehicles bylaw which contained modification to the fines schedule. He indicated that this is not typically a problem and that a more aggressive fee schedule should be able to take care of it.

The committee discussed the language in the bylaw, it was determined that the words “after hearing” should be removed from 193-2.

K. Murphy made a motion to accept the bylaw changes as discussed. The motion was seconded and passed unanimously.

*Chapter 196 Recreational Vehicles*

M. McDonald distributed the changes that had been made to the Recreational Vehicles bylaw, which included changes made previously by J. Hall. An additional edit was made to reflect that payments of fines should be made through the town Parking Clerk instead of the District Court.

S. Taylor made a motion to accept the changes to this bylaw as discussed. The motion was seconded and passed unanimously.

*Chapter 88 Cross Connection Control and Chapter 173 Streets and Sidewalks were not discussed.*

**OTHER BUSINESS**

The next meeting of the Bylaw Review Committee will be held on Tuesday February 23, 2016 at 9:00 a.m.

**ADJOURNMENT**

There being no further business, the meeting adjourned at 9:34 a.m.