



# Town of Westminister

MASSACHUSETTS 01473  
FROM THE OFFICE OF THE  
ECONOMIC DEVELOPMENT COMMITTEE  
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## Economic Development Committee (EDC) – Meeting Minutes for September 2, 2015

Members Present - Joe Serio, Bud Taylor, Wayne Walker, Erik Callahan, Jeff Crowley and Ralph LeBlanc.

Others Present - Steve Wallace - Town Planner, Special Guest Courtney Starling of Community Opportunities Group (COG), Planning Board members Mike Fortin and Jon Wyman, resident Sherri Bean, and Pierre Aubuchon.

Members Absent - Scott Aubuchon.

Meeting called to order at 7:00 PM by Vice Chairman Crowley.

The meeting began with an introduction of our special guest: Courtney Starling of Community Opportunities Group (COG). Courtney wanted to meet with the EDC to discuss the Planning Board's Village Center Zoning initiative. This project is in its early stages and Courtney wanted to hear the concerns of the EDC members and area business owners regarding the Town Center and its future. Courtney asked half a dozen questions and a wide ranging discussion was had among the attendees. The discussion focused on potential zoning standards for the new Village Center zoning district: setbacks, building facades, signs, lighting, parking, etc. This discussion took up the better part of an hour.

The EDC reviewed and approved the minutes from the August EDC meeting.

The next order of business was Chairman Serio providing a brief update on the planning for the Cracker Festival to be held in October. One outstanding issue that may require some EDC intervention is what the Board of Health is charging food vendors for permit fees.

The last matter discussed was the homework assigned at the last meeting: having each member go through the Worcester Business Journal's Top 100 Business List, circle those businesses that might be a good fit for Westminister, and then return their choices to the Town Planner. Four committee members completed their homework and three did not. The Town Planner asked that the remaining members complete their homework this month and get him their choices so that he can compile them in time for the next EDC meeting.

The meeting adjourned at 8:15 PM. The next meeting of the EDC will be Wednesday night, November 4, 2015 at 7:00 PM in Room 112.