

TOWN OF WESTMINSTER

Town Government Study Committee (TGSC)

Meeting Minutes for April 14, 2016

Members Present: John Fairbanks, Dan Gilbreath,
Roy Hughes, Connor Robichaud, Lisa Rocheleau, Jon Wyman

Members Absent: Dan Bartkus, Adam Collette

Others Present: Jamie Pitney

The meeting started with members listing potential topics for future meetings. These included an analysis of the Town Administrator position, the Board of Selectmen, the Advisory Board, stipends for boards and committees, regionalization, overlay districts, the strengths and weaknesses of our current form of government, and a town organizational chart. The importance of transparency and community involvement were also emphasized.

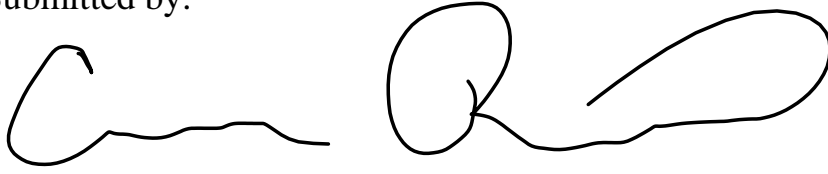
Jamie Pitney, the Chair of the Government Study Committee in Hubbardston, came to share his experience with charter change. He recommended working with the Collin's Center of UMass Boston to guide us through the process and help write the charter itself. He talked about how his committee worked together and with the town to create an inclusive environment for the creation of a charter. He also explained how his committee educated themselves on the status of their government and how they discovered areas for improvement.

After Jamie Pitney left, the committee decided that upcoming meetings should include a discussion on Westminster's Master Plan, Bylaws and job descriptions for employees.

The TGSC's next meeting will be scheduled in May.

Motion was made by Connor Robichaud and seconded by Lisa Rocheleau to adjourn the meeting. The motion was passed unanimously. The meeting adjourned at 8:53 PM.

Submitted by:

A handwritten signature in black ink, consisting of a stylized 'C' followed by a series of loops and a long horizontal stroke.

CONNOR ROBICHAUD

Clerk, Town Government Study Committee

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TGSC Charter from BoS

Cc: Board of Selectmen
Town Clerk
Each TGSC Member