

TOWN OF WESTMINSTER

Town Government Study Committee (TGSC)

Meeting Minutes for January 10, 2019

Members Present: Adam Collette, John Fairbanks, Jon Wyman, Dan Gilbreath, Lisa Rocheleau, Dan Bartkus, Wayne Walker

Members Absent: Roy Hughes

Others Present: Bernard Lynch

The meeting was called to order at 7:00 PM by the chairman. A motion was made by Wayne Walker to approve the minutes from the November 7, 2018 meeting, and Lisa Rocheleau seconded the motion. The motion passed unanimously and the minutes were approved.

The Committee met with Bernard Lynch of Community Paradigm Associates (CPA), who participated in all meeting discussion topics.

The Committee reviewed the draft TGSC submission for the town 2018 Annual Report. Minor edits were made to the draft with the intent to enhance clarity, and the revised draft was unanimously approved for submission to the annual report.

The Committee discussed feedback received from the Board of Selectman (BoS) related to the TGSC request for a Special Town Meeting and clarification of their position regarding the proposed charter. The request for a Special Town Meeting dedicated to discussion of the Town Charter was denied, and other feedback from the BoS requested further details and suggested revisions to the Charter and associated Change Matrix.

The Committee discussed plans for outreach activities with the town community, and certain town Committees that requested more information related to the Charter. The outreach meetings we be conducted in January and February at dates to be determined. This includes representatives of the TGSC appearing on the local television show Your Voice on January 23rd.

The next TGSC meeting is scheduled for February 28th at 7:00 PM.

Dan Gilbreath made a motion to adjourn at 8:30 PM. Jon Wyman seconded the motion and it was unanimously approved.

Submitted by:

A handwritten signature in black ink, appearing to read "Daniel K. Gilbreath". The signature is fluid and cursive, with the first name "Daniel" and last name "Gilbreath" clearly legible, followed by a stylized "K." and "Gilbreath".

Daniel K. Gilbreath
Clerk, Town Government Study Committee