

TOWN OF WESTMINSTER

Town Government Study Committee (TGSC)

Meeting Minutes for March 21, 2019

Members Present: Adam Collette, John Fairbanks, Jon Wyman, Dan Gilbreath, Lisa Rocheleau, Wayne Walker

Members Absent: Roy Hughes, Dan Bartkus

Others Present: Edward Simoncini, M.L. Altobelli

The meeting was called to order at 7:00 PM by the chairman. A motion was made by Lisa Rocheleau to approve the minutes from the February 28, 2019 meeting, and Jon Wyman seconded the motion. The motion passed unanimously and the minutes were approved.

The Committee reviewed a list of questions that had been received from various citizens since the previous meeting. Also reviewed was feedback from other town committees and commissions, as well as feedback from town employee meetings held on March 15th. Of the two outreach meetings held on March 15th, 15 non-TGSC attendees appeared at the 10:00 AM; no attendees appeared for the 12:00 PM meeting.

The Committee reviewed and discussed data related consistency of town committees and commissions posting of meeting agendas and related meeting minutes. In summary, the data shows that many committees and commissions have very few agendas and minutes posted. This seems to indicate that meetings are not being held, or these documents are not being posted as is required.

In anticipation of this March 21, 2019 meeting being the last official meeting of the TGSC, the Committee unanimously passed a motion to permit Dan Gilbreath, TGSC Clerk, to finalize and post the minutes of this meeting without an additional TGSC meeting.

The next TGSC meeting will be during the upcoming Special Town Meeting scheduled for April 2nd at 7:30 PM at Westminster Elementary School.

Adam Collette made a motion to adjourn at 8:00 PM. Dan Gilbreath seconded the motion and it was unanimously approved.

Submitted by:

A handwritten signature in black ink, appearing to read "Daniel K. Gilbreath". The signature is fluid and cursive, with the first name "Daniel" being the most prominent.

Daniel K. Gilbreath
Clerk, Town Government Study Committee