

TOWN OF WESTMINSTER

Town Government Study Committee (TGSC)

Meeting Minutes for September 14, 2016

Members Present: Adam Collette, John Fairbanks, Roy Hughes, Connor Robichaud, Lisa Rocheleau, Jon Wyman, Dan Gilbreath

Members Absent: Dan Bartkus, Wayne Walker

The meeting started at 7pm. Lisa Rocheleau made a motion to approve the minutes for the August 18th meeting. The motion was seconded by John Fairbanks and they were unanimously approved.

Next, the committee reviewed and modified interview questions for department heads. After Roy Hughes compiled a list of questions, Adam Collette reorganized them. The group went through each question making changes as needed.

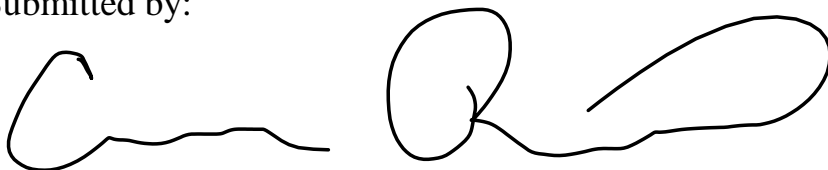
In light of the \$15,000+ quote given by the Collins Center, John Fairbanks announced that Wayne Walker may know a couple of former Town Administrators that could do similar work at a lower pricepoint.

Committee members then volunteered for interview teams. We hope to visit as many departments, committees, and boards as possible.

The next meeting was scheduled for September 29th at 4pm.

Motion was made by Connor Robichaud and seconded by Dan Gilbreath to adjourn the meeting. The motion was passed unanimously. The meeting adjourned at 8:35PM.

Submitted by:

A handwritten signature in black ink, consisting of a stylized 'C' followed by a series of loops and a long horizontal stroke.

CONNOR ROBICHAUD

Clerk, Town Government Study Committee