

TOWN OF WESTMINSTER

Town Government Study Committee (TGSC)

Meeting Minutes for September 27, 2018

Members Present: Adam Collette, John Fairbanks, Jon Wyman, Dan Gilbreath, Wayne Walker

Members Absent: Lisa Rocheleau, Roy Hughes, Dan Bartkus

Others Present: Bernard Lynch, Peter Hechenbleikner

The meeting was called to order at 7:00 PM by the chairman.

A motion was made by Jon Wyman to approve the minutes from the September 13th meeting, and Dan Gilbreath seconded the motion. The motion passed unanimously, and the minutes were approved.

The Committee met with Bernard Lynch and Peter Hechenbleikner of Community Paradigm Associates (CPA). CPA participated in all meeting discussion topics.

The Committee discussed preparations for the Board of Selectmen (BoS) meeting to be held on October 29th, where a final report and presentation on the TGSC's activities and recommendations will be presented to the BoS. Some edits were made to the material to improve the readability and flow of information within the report and presentation.

The Committee reviewed the current draft Charter and draft Charter Transition Plan. The sequence for presenting the Charter and to what parties was discussed (e.g. Town Counsel, State Representatives, BoS, etc.). The Committee was not able to get approval to hold a Special Town Meeting solely for presenting the Charter to the citizens of Westminster.

The TGSC will be attending the BoS meeting on October 29th at 6:00 PM. Following this, the next two TGSC meetings are scheduled for November 7th at 7:00 PM and November 27th at 6:30 PM.

Wayne Walker made a motion to adjourn at 8:30 PM. Jon Wyman seconded the motion and it was unanimously approved.

Submitted by:

Daniel K. Gilbreath
Clerk, Town Government Study Committee