

WESTMINSTER ADVISORY BOARD  
MEETING MINUTES  
January 8, 2018

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TOWN OF WESTMINSTER

PRESENT

Joe Serio, Pete Normandin, Burt Gendron, Erin Casali, Lisa Rocheleau and Dan Stango

CALL TO ORDER

Meeting of Advisory Board called to order at 7:04pm in Room 128 at Westminster Town Hall.

MINUTES APPROVAL

Minutes from the November 6, 2017 and November 28, 2017 meetings were presented. Lisa made a motion to approve as written, it was seconded by Dan and unanimously approved by the Board.

CORRESPONDENCE TO THE BOARD

None to discuss.

DPW – RESERVE FUND TRANSFER FOR NARROWS ROAD

Josh Hall and Lorraine Emerson joined the Advisory Board to discuss a transfer of \$650 from the General fund to DPW to cover the cost of certain materials need to move lanes on Narrows Road due to findings from Department of Transportation study on the bridge. Dan made a motion to approve the transfer, Burt seconded and the Advisory Board unanimously approved. Pete signed the transfer notice and it was then signed by all board members.

FY2019 BUDGET WORKSHEET AND DISCUSSION

As the Advisory Board hadn't yet received a draft of the FY2019 budget, specific discussion was not held, however plans for meeting with the larger departments were made.

MEETING DATES

Future meeting dates were set for February 5, 2018 and February 12, 2018.

NEW MEMBER SEARCH

The Advisory Board agreed to refresh its search for a new member and check with Karen Murphy on current ways to do outreach.

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:47 p.m.

Respectfully submitted,



Erin K. Casali, Secretary