WESTMINSTER ADVISORY BOARD

MEETING MINUTES

June 8, 2020

PRESENT

Erin Casali, Lisa Rocheleau, Peter Normandin, Dan Stango and Joe Serio

GUESTS

None

OBSERVERS

N/a

CALL TO ORDER

Meeting of Advisory Board called to order at 7:16pm via teleconference.

* Lisa read a statement to the Advisory Board and all those in attendance regarding the updates to open meeting law made by Charlie Baker on March 15.

MINUTES APPROVAL

Erin made a motion to approve the minutes of the May 4, 2020 meeting. Seconded by Pete; all in favor.

CORRESPONDENCE TO THE BOARD

None to discuss

AGENDA ITEMS

*Board discussed the warrants and articles (updates from the meetings on 4/27/20 and 5/4/20 noted with the date below):*

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| --- | --- | --- |
| **Warrant** | **Moved; Seconded** | **Conclusion** |
| STM – Articles – 1 - 2 | Erin; Lisa | Unanimously in favor |
| ATM: |  |  |
| * Customary articles – 1 – 4 | Lisa; Erin | Unanimously in favor |
| * General budget - 5 | Lisa; Erin | Unanimously in favor (5/4/20) |
| * Enterprise funds – 6 – 8 | Erin; Missy | Unanimously in favor |
| * Customary money articles – 9, 11, 12 | Lisa; Missy | Unanimously in favor |
| * Assessors – 10 | Lisa; Erin | Unanimously in favor (5/4/20) |
| * Non-Capital Money Articles 13 – 17 | Erin; Missy | Unanimously in favor |
| * Non-Capital Money Article – Crocker Pond – Tree Trimming - 18 | Lisa; Missy | 4 in favor; 1 opposed |
| * Non-Capital Money Articles 19 – 22 | Lisa; Burt | Unanimously in favor |
| * Capital Articles – 23 – 30 | Erin; Lisa | Unanimously in favor |
| * Zoning Articles – Worcester Road 31 | Erin; Lisa | Unanimously in favor (5/4/20) |
| * Zoning Articles – 32 - 35 | Lisa; Erin | Unanimously in favor |
| * Misc. Article – Police Solicitation Bylaw – 36 | Burt; Erin | Unanimously in favor (5/4/20) |
| * Old Town Hall Disposition - 37 | Lisa; Erin | Unanimously in favor (5/4/20) |
| * Solar PILOT - 38 | Erin; Pete | Unanimously in favor (6/8/20) |

*New Business:*

**Veteran’s Assistance transfer:**

Erin made a motion; Pete seconded; all in favor. We authorize the town administrator to sign off on behalf of the Advisory Board the Request for Transfer from Reserve Fund for the Veteran’s Assistance account in the amount of $36,000 for the 115 benefits for the remainder of FY’20.

**Board of Health final payment:**

Erin made a motion; Pete seconded; all in favor. We authorize the town administrator to sign off on behalf of the Advisory Board the Request for Transfer from Reserve Fund for the Board of Health account in the amount of $3,808 for the unanticipated staffing changes.

**Department of Recreation:**

Erin made a motion; Pete seconded; all in favor. We authorize the town administrator to sign off on behalf of the Advisory Board the Request for Transfer from $5,000 from Personnel Services 001 to Expenses 002 within the Department of Recreation account for FY20.

**1/12 Budget:**

Pete made a motion; Erin seconded. The Board agreed with the 1/12 budget provided by the Town Administrator in the instance that it is needed in the case that the Annual Town Meeting is not held on 6/20/20.

NEXT MEETING

The next meeting will be on June 6, 2020 for the Annual Town Meeting.

ADJOURNMENT

There being no other business, the meeting was adjourned at 7:43pm.

Respectfully submitted,

/s/ Erin K. Casali, Secretary