



**TOWN OF WESTMINSTER**  
11 South Street  
**WESTMINSTER, MASSACHUSETTS 01473**  
(978) 874-7409 • Fax (978) 874-7462  
**BOARD OF HEALTH**

**MINUTES FOR JANUARY 6, 2021**  
**BOARD OF HEALTH MEETING, ROOM 205, 4:30 P.M.**

**In attendance:** Board of Health members Dr. Michael Popik, Chairman, Mr. Edward Simoncini, Health Agent Ms. Ann Loree, Administrative Assistant Ms. Elizabeth Penney

**Guests:** Mr. Chris MacKenzie, Dillis & Roy; Ms. Patti Anderson, Mr. John Anderson, Mr. Justin LeClair, McArty Engineering, Mr. Matt Morro via phone, Mr. Mike Buzzotta via phone

Call to Order 4:30 pm.

**Meeting Minutes:** Minutes for September 30th and October 21st approved. Correction to October 7<sup>th</sup> minutes, spelling error. Correction to November 4<sup>th</sup> minutes, paragraph four, change name from Mr. Popik to Mr. Popham.

Vouchers for Ms. Loree and Ms. Lucander signed.

**New Business:**

**Lot 9 Overlook Road -**

Mr. Gribbons is an abutter to Lot 9 Overlook Road. Mr. Gribbons is requesting the Board of Health override decision of health agent on perc location from 2004. Mr. Gribbons is also concerned with wetlands.

Mr. Morro explained delineation study from 2018 and stated in spring of 2019 a site inspection was completed. Mr. Morrow found the new delineation to be accurate.

Mr. Simoncini reviewed order of events:

It does not appear any flagging was done on wetlands in 2005. Septic application approved in January 2020 by previous health agent and, approved again in August 2020 by Ms. Loree. In March 2020 Mr. Marro, Ms. Loree and the previous health agent walked the site. On July 21, 2020 the Conservation Commission completed a Wetlands investigation. On 12/16/2020, Mr. Gribbons sent request to Board of Health.

Mr. Simoncini made a motion not to overturn the previous decision by the health agent. Dr. Popik seconded. Motion carried.

**124 Knower Road -**

Mr. MacKenzie, Dillis & Roy reviewed plan and request for variances:

Title V local upgrade approvals:

- 1) Section 245-14: No system shall be installed within 100 feet of a wetland. (58' setback from a wetland is proposed)
- 2) 310 CMR 15.405 (1) (h): Reduction of the required 4 foot minimum separation between the estimated seasonal high ground water the bottom of the leach area. (3 foot separation between the estimated seasonal high ground water the bottom of the leach area is proposed)
- 3) 310 CMR 15.405 (1) (i): A sieve analysis made be performed if a percolation test cannot be performed. (Soil samples taken for sieve analysis due to rainy and unsafe conditions)



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Dr. Popik made a motion to accept variances with condition; Approve the septic plan once the revised plan is submitted to the health agent with the new house footprint limited to 15% of living space in square feet. Mr. Simoncini seconded. Motion carried.

Board members discussed request from Mr. Buzzotta for a trailer on site. Mr. Simoncini noted restrictions. The Board is willing to approve with condition that trailer can be connected to all utilities. Mr. Buzzotta to set up temporary electrical panel. Dr. Popik made a motion to approve request for trailer for a limited time provided connected to all utilities on site. Mr. Simoncini seconded. Motion carried.

**178 North Common Road –**

Mr. Justin LeClair in attendance on behalf of property owner. Mr. LeClair presented plans and following requests:

- 1) Requesting offset to ground water as in the previous system 3' instead of 4'.
- 2) Urgent repair utilizing plan from the previous system. Sieve analysis in lieu of perc and locating deep holes using bench marks from the previous plan.

Mr. LeClair notified by owner of black goo on D Box. Board members inquired about failure of current systems. Mr. LeClair noted system was not installed by McCarty and he does not know reason for system failure. McCarty Engineering proposes to replace current system with a Presby system.

Mr. Simoncini made a motion to accept the variances for offset and deephole with conditions:

- Hi Vent clearly delineated
- Add to variance: a deep hole will not be in the system parameter
- 24 hours of commencement of removal, so it can be witnessed
- Bottom of excavation
- Bottom of the bed
- Placement of pipes
- Prior to backfill
- Left lot line survey and marked

Dr. Popik seconded the motion. Motion carried. Mr. LeClair will submit a revised plan.

**Agent Update:**

**Town Farm Road** – Ms. Loree provided update on water sampling for Town Farm Road residents. Several residents have requested samples. A second letter will be sent to residents who have not yet responded. A letter also will be sent residents within 84 – 90 Town Farm Road.

**Covid Update** – Ms. Loree reviewed Covid positive case numbers, there are currently 74 cases. Ms. Loree noted a cluster within the school system. The Board of Health will continue to monitor school clusters. Ms. Loree reviewed communication process between school administrators and health agent.



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Ms. Loree reviewed status of positive Covid cases reported from Dunkin Donuts, Recovery Centers of America and Wachusett Mountain.

**Vaccine Clinics** – Ms. Loree provided update on upcoming First Responder clinics to be held in Clinton, Fitchburg, Gardner and Leominster. Ms. Loree plans to attend some of them.

**Well Permits** – Mr. Simoncini will continue to review well permits while Ms. Loree is training new staff. Set date of June 1, 2021 as complete hand off.

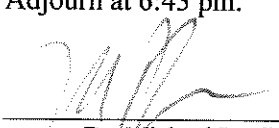
**115 East Road Trash Concerns Update** – Ms. Loree said Mr. Garlisi obtained a dump sticker and requested two weeks to clean up and dispose of trash on his property.

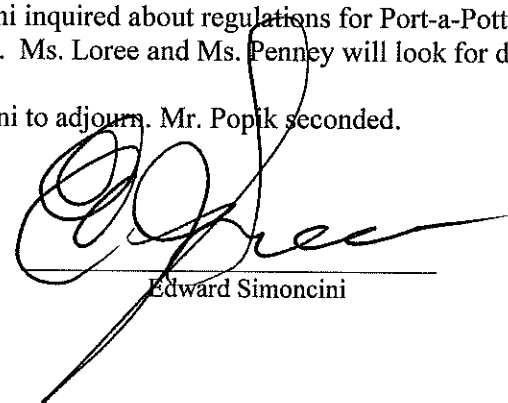
**Board Concerns:**

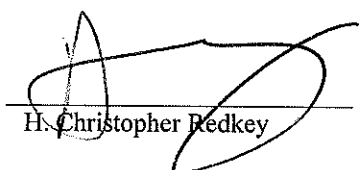
Board of Health members noted issue with last minute changes to agenda. Board members need ample time to review documents prior to meeting. Ms. Loree concurred. Board members discussed implementing a policy to be sent to individuals requesting to be on agenda which will outline timeline and requirements. Ms. Loree will draft policy for Board to review.

**Port-a-Potties** - Mr. Simoncini inquired about regulations for Port-a-Potties on site and recalled this may have been required in the past. Ms. Loree and Ms. Penney will look for documents.

Motion made by Mr. Simoncini to adjourn. Mr. Popik seconded.  
Adjourn at 6:43 pm.

  
Dr. Michael Popik

  
Edward Simoncini

  
H. Christopher Redkey

**ATTACHMENTS:**

Three Oaks Environmental Wetland Investigation  
Letter from Mr. Donald Gribbons  
Letter from Mr. Michael Buzzotta  
124 Knower Road Plan  
Letter from McCarty Engineering  
Form 9A – 178 North Common Road  
Letter from Westminster Family Practice