



TOWN OF WESTMINSTER
11 South Street
WESTMINSTER, MASSACHUSETTS 01473
(978) 874-7409 • Fax (978) 874-7460
BOARD OF HEALTH

MINUTES FOR JANUARY 7, 2015 BOARD OF HEALTH MEETING

Board of Health Members in Attendance: Andrea Crete Chairman, Edward Simoncini, Peter Munro; Health Agent Wibby Swedberg; Assistant Agent Rita McConville; Administrative Assistant Joyce Lucander; Animal Control Officers Kim Landry & Robyn Inniss; Meisner Brem Corp, Jeffery Brem; Hannigan Engineering, Bill Hannigan.

4:30 p.m. Andrea announced that the meeting was open and was being recorded by Joyce.

4:30 p.m. Minutes were approved and signed by the Board for 11/19/2014 meeting. Vouchers were approved and signed by the Board for Wibby December gas mileage, flu mailing & calendars that were purchased; Rita gas mileage for December; City of Fitchburg for beach testing for the 2014 season done by the Montachusett Public Health Network.

Agent Update: 4:38 p.m.

Rita told the Board she had gone into Vincent's Country Store for a general inspection and noticed discolored meats for sale with a wrapped date and a sell by date. Rita spoke with the Assistant Manager about cleaning mold in an area near the meat room that had been painted over but was beginning to mold over again. She discussed her concern about the meat with Wibby and had showed her photos that she had taken on the day of the inspection. Rita called the State to ask them their thoughts on the meat sell date and package dates. The State inspector called her back, said he would be in the area and asked Rita to meet him at the store to look over the meats, and answer any questions. He asked that one package be taken off the shelves and discarded due to the discoloration. He asked for copies of the photographs Rita had taken at her prior inspection. Also discussed was a cleaning schedule for the meat cutting room. Andrea said the Food Code sets different cleaning times depending on the temperature in the meat cutting room. Rita will reinspect.

4:45 Kim Landry & Robyn Inniss, Animal Control Officers, discussed the concerns of licenses of kennels and inspections. They reported on their inspections of the kennel on Harrington Rd. Their main concern is to revoke the license for this kennel. The Town by-law Chapter 71 Animals was discussed. Section 71-6 states "No person shall operate a kennel for the keeping of four or more dogs with the approval of the Dog Officer and permit from the Board of Health." The Board of Health has not been involved in issuing kennel permits. The Town Clerk's office issues annual kennel licenses. Kim discussed that all kennels should be inspected annually and a license should not be issued until the inspection is complete and a State inspection form is filled out and turned in. A meeting of town departments involved with kennels will be held to set procedures for the future. The Board thanked them for coming to the meeting.

5:20 p.m. Jeffery Brem. 5 lots on Royal Ave. seeking 1 year extension for Disposal System Construction Permit. Wibby walked the property last week and there are no changes to the lots. Ed made a motion to grant a one year permit extension on the 5 lots. Peter asked about the tax bill on the property. Permits cannot be issued until back taxes are paid to the Town Collector. Ed made a new motion. I move Wibby is ok to sign the extension once she gets the release from Melody that the taxes are paid. Peter seconded the motion. All in favor.

5:24 p.m. Bill Hannigan brought in the final paper work for the signature of the documents. Ed made a motion for Andrea as Chairman to sign the document for the Facility Aggregation Plan for Sawin Drive. All were in favor. Bill thanked the Board.

5:27 p.m. Rita had inspected the Wachusett Mountain temporary hand wash sink for the Wine & Whiskey Bar. All set with this.

5:28 p.m. Gap Mountain update. Ed had spoken with DEP Steve Hallem. Steve requested the list received from Gap Mountain listing GPS coordinates for the most recent wells. Wibby will scan it in and email to



TOWN OF WESTMINSTER
11 South Street
WESTMINSTER, MASSACHUSETTS 01473
(978) 874-7409 • Fax (978) 874-7460
BOARD OF HEALTH

him. Steve had sent a letter to Gap Mountain and given a deadline to respond that Ryan Wragg had missed. Ed asked Wibby to request a copy of the letter from Steve. In order to correct the GPS coordinates Ryan Wragg would have to fill out a form to correct all the wells locations that his company has done. The Board asked that the office not issue any new well permits to Gap Mountain until such time as we receive the correct GPS coordinates for wells located in Westminster.

5:35 p.m. Ed made a motion to close the meeting. Andrea seconded the Motion. All in favor. Meeting adjourn.

Andrea Crete

Peter Munro

Edward Simoncini

Andrea Crete, Chairman

Peter Munro

Edward Simoncini

Minutes were signed by Board members on 1/21/2015 Original signatures on file in BOH office.

Attachments:

Westminster Zoning Code Chapter 71 Animals

Board of Zoning Appeals application for hearing before the Board of Zoning for 21 Harrington Road dated 2/10/1981 to increase the size of the kennel.