Members Present: Wayne R. Walker, Heather M. Billings, James A. DeLisle

Others Present: Karen Murphy, Stephanie Lahtinen, Keith Harding, Peter Normandin, Lisa Rocheleau, Waste Management Representatives

CALL TO ORDER
H. Billings called the meeting to order at 6:00 p.m. in room 205 of the Town Hall. She announced that the meeting was being recorded by Ashburnham/Westminster Community Access TV.

ANNOUNCEMENTS

APPROVALS
WARRANTS
W. Walker made a motion to approve the following warrant.

11/16/2017   Accounts Payable 18-20A $145,249.94

The motion was seconded and passed unanimously.

MINUTES OF OCTOBER 30TH AND NOVEMBER 13, 2017
W. Walker made a motion to approve the minutes of October 30th and November 13th as presented. The motion was seconded and passed unanimously.

BUILDING DEPARTMENT REFUND REQUEST
W. Walker made a motion to accept the recommendation of the Building Inspector and issue a refund of $189.75 (75% of the permit fee) to Timothy Mulcahy, of Tommy Francis Road for a cancelled building permit issued on August 31, 2017. The motion was seconded and passed unanimously.

NEW BUSINESS
HOME HEATING ASSISTANCE PROGRAM
W. Walker made a motion to approve the 2017-18 Home Heating Assistance Application. The motion was seconded and passed unanimously.

W. Walker made a motion to authorize up to $4000 from the Fred Smith Poor Fund to be spent under the direction of the Home Heating Assistance Committee for this program year. The motion was seconded and passed unanimously.

ONGOING BUSINESS/MISCELLANEOUS
ASSIGN MOTIONS FOR NOVEMBER 28, 2017 SPECIAL TOWN MEETING
The Board of Selectmen reviewed and assigned the motions for the November 28th Special Town Meeting.

EXECUTIVE SESSION
There was no executive session at this meeting.

ADJOURNMENT
The meeting was adjourned at 6:35 p.m.

Wayne R. Walker, Clerk

(Prepared by S. Lahtinen)