

Members Present: Wayne R. Walker, Heather M. Billings, James A. DeLisle

Others Present: Karen Murphy, Stephanie Lahtinen, Keith Harding, Lt. Mike McDonald, Chief Kevin Nivala, Steve Wallace, Peter Normandin, Dan Stango, Lisa Rocheleau; Fred Confalone, Waste Management; Doneen Durling, Gardner News

CALL TO ORDER

H. Billings called the meeting to order at 6:00 p.m. in room 205 of the Town Hall. She announced that the meeting was being recorded by Ashburnham/Westminster Community Access TV, and the Gardner News.

ANNOUNCEMENTS

H. Billings announced that Special Town Meeting would be held on Tuesday November 28th at 7:30pm at the Westminster Elementary School. The Special Town Election will be held on Tuesday December 5th from 7am-8pm at the same location.

APPROVALS

WARRANTS

W. Walker made a motion to approve the following warrants.

11/27/2017	Accounts Payable 18-21A	\$1,474,998.93
	Payroll 18-22B	\$200,767.05
	Deduction 18-22C	\$187,009.16

The motion was seconded and passed unanimously.

MINUTES OF NOVEMBER 20, 2017

W. Walker made a motion to approve the minutes of November 20, 2017. The motion was seconded and passed unanimously.

H. Billings recessed the meeting at 6:14pm, the meeting resumed at 6:21pm.

HEARINGS/OTHER SCHEDULED MATTERS

REVIEW STATUS OF PUBLIC SAFETY BUILDING FEASIBILITY STUDY

The Board heard from the Police Lieutenant and Fire Chief as well as Tony DiLuzio from Cardinal Construction regarding the feasibility study to be performed for the Public Safety Building to determine whether an expansion of the current facility is needed to meet the current and future needs of the Police and Fire departments.

The Board discussed the proposal presented by Mr. DiLuzio as well as the Town's experience in previous building construction projects.

NEW BUSINESS

FY2018 BUDGET LETTER

W. Walker made a motion to distribute the FY2019 budget call letter to departments as written. The motion was seconded and passed unanimously.

EXECUTIVE SESSION

There was no executive session at this meeting.

ADJOURNMENT

The meeting was adjourned at 7:10 p.m.

Wayne R. Walker, Clerk
(Prepared by S. Lahtinen)