

Members Present: James A. DeLisle, Wayne R. Walker, Heather M. Billings

Others Present: Karen Murphy, Stephanie Lahtinen, Steve Wallace; Melody Smith, Lisa Rocheleau, Steve Hemman, Keith Harding, Ross Barber; Doneen Durling, Gardner News; Tony Roselli, Roselli, Clark & Associates

CALL TO ORDER

J. DeLisle called the meeting to order at 6:00 p.m. in room 205 of the Town Hall. He announced that the meeting was being recorded by Ashburnham/Westminster Community Access TV.

APPROVALS

WARRANTS

W. Walker made a motion to approve the following warrants.

April 26, 2018	Accounts Payable 43A	\$146,595.42
May 3, 2018	Payroll 44B	\$204,340.04
May 2, 2018	Deduction 44C	\$178,163.32

The motion was seconded and passed unanimously.

MINUTES OF MAY 14, 2018

W. Walker made a motion to approve the minutes of May 14, 2018. The motion was seconded and passed with H. Billings abstaining.

KEARSARGE NET METERING AGREEMENT AMENDMENT

W. Walker made a motion to authorize the Chair to sign the amendment to the contract. The motion was seconded and passed unanimously.

PAYROLL AUTHORIZATION – ASSISTANT TOWN CLERK

W. Walker made a motion to approve the reclassification of the Assistant Town Clerk position from Grade 2 to Grade 3, based on the recommendation by the Personnel Board. The motion was seconded and passed unanimously.

CROCKER POND RECREATION AREA COMMITTEE APPOINTMENTS

W. Walker made a motion to appoint Thomas Kerns and Nicole Emilianowicz to the Crocker Pond Recreation Area Committee effective July 1, 2018. The motion was seconded and passed unanimously.

HEARINGS AND OTHER SCHEDULED MATTERS

ROSELLI, CLARK & ASSOCIATES—FY 2017 FINANCIAL AUDIT REVIEW

Tony Roselli from Roselli, Clark and Associates reviewed the FY2017 Audit Management Letter with the Board. He indicated that the town has a AA+ bond rating which is nearly the highest possible municipal bond rating and recommended that the Town consider applying for an upgrade to AAA, based on the amount of reserves on hand. The town is in very good standing financially and continues to comply with all suggestions made by the auditors to improve its position.

NEW BUSINESS

APPOINT ACTING FIRE CHIEF

W. Walker made a motion to appoint Captain Kyle Butterfield as the acting Fire Chief, until a permanent Fire Chief is appointed. The motion was seconded and passed unanimously.

APPOINT FIRE CHIEF SCREENING COMMITTEE

W. Walker made a motion to appoint the following individuals to the Fire Chief Screening Committee:

Town Administrator Karen Murphy

Police Chief Salvatore Albert

Fire Lieutenant David Monty

DPW Director Joshua Hall

Building Commissioner Paul Blanchard

School Committee member Bridget Tucker

Sterling Fire Chief David Hurlbut, Jr.

John Fairbanks (Citizen-at-Large)

The motion was seconded and passed unanimously.

EXECUTIVE SESSION

There was no executive session at this meeting.

ADJOURNMENT

The meeting was adjourned at 6:29 p.m.

Heather M. Billings, Clerk

(Prepared by S. Lahtinen)