

Members Present: James A. DeLisle, Wayne R. Walker, Heather M. Billings

Others Present: Karen Murphy, Stephanie Lahtinen; Ned Lafortune, Kim Slayton, Christian McMahon, Wachusett Brewery; Doneen Durling, the Gardner News; Mina Corpuz, Sentinel and Enterprise

CALL TO ORDER

J. DeLisle called the meeting to order at 6:00 p.m. in room 205 of the Town Hall. He announced that the meeting was being recorded by Ashburnham/Westminster Community Access TV and the Gardner News.

ANNOUNCEMENTS

J. DeLisle announced that the Town Government Study Committee will be holding public information sessions at the Community/Senior Center on the following dates:

Tuesday, August 21st, 2:00 - 4:00 PM

Tuesday, August 21st, 6:00 - 8:00 PM

Saturday, August 25th, 10:00 AM - 12:00 PM

The 31st Annual Town Benefit Day will be held on Sunday August 12, 2018 from 11:00am – 5:00pm.

APPROVALS

WARRANTS

H. Billings made a motion to approve the following warrants.

July 5, 2018	Accounts Payable	19-01A	\$1,869,159.93
July 10, 2018	Payroll	19-02B	\$184,436.35
July 10, 2018	Deduction	19-02C	\$97,266.22

The motion was seconded and passed unanimously.

MINUTES OF JUNE 18TH AND JULY 9, 2018

H. Billings made a motion to approve the minutes of June 18th and July 9th. The motion was seconded and passed unanimously.

AKUITY TECHNOLOGIES - OFFICE 365 MIGRATION

This item was deferred to a later meeting.

PUBLIC SAFETY BUILDING – FEASIBILITY STUDY

W. Walker made a motion to execute the contract with Strategic Building Solutions, LLC for the completion of a feasibility study for the Public Safety Building. The motion was seconded and passed unanimously.

ACCESS ROAD EASEMENT – OLD DEPOT ROAD

This item was deferred to a later meeting.

CONTINUATION OF SPECIAL ARTICLES

W. Walker made a motion to continue the following articles scheduled to sunset:

001 142 003 6001 2016 0014	#14 Revaluation Consultant	45,341.77	5/2/2015	6/30/2018
001 155 003 6009 2016 0036	#36 Communication Network Micr	74,690.27	5/2/2015	6/30/2018
001 161 003 6010 2016 0008	#8 Two Voting Tabulators STM 11/15	1,200.00	11/17/2015	6/30/2018
001 192 003 6012 2016 0021	#21 Town Hall Air Conditioner	12,000.00	5/2/2015	6/30/2018
001 210 003 6014 2016 0006	#6 Generator for PSB STM 11/15	2,602.87	11/17/2015	6/30/2018
001 210 003 6015 2016 0018	#18 Air Conditioner 911/Server	5,959.41	5/2/2015	6/30/2018

The motion was seconded and passed unanimously.

ONGOING BUSINESS

APPOINTMENT OF POLICE CHIEF SCREENING COMMITTEE

W. Walker made a motion to appoint the following individuals to the Police Chief Screening Committee:

Karen Murphy, Town Administrator
Amy Nelson, Westminster Police Officer
David Monty, Fire Lieutenant
Loring Barret, Jr., Ashburnham Police Chief
Kathy Taylor, Principal, Westminster Elementary School
Lorraine Emerson, DPW Commission
John Fairbanks, Citizen-at-Large
Chris Redkey, Board of Health
Susan Fisher, Senior Center Director

The motion was seconded and passed unanimously.

NEW BUSINESS

TOWN PLANNER MID-YEAR REPORT

Steve Wallace updated the Board on his progress with his 2018 Work Program; the list contained fifteen key items including work on the RFP for senior housing behind the Community Senior Center, assisting the Parks and Recreation board with two projects, work with the Selectmen to draft a bylaw for retail marijuana, among others.

WACHUSETT BREWERY – POTENTIAL LAND ACQUISITION

Ned LaFortune and Christian McMahon were present to discuss the Brewery's request to purchase or lease of town owned land across the street from the Brew Yard to accommodate their parking needs on the weekends and during busier events.

N. LaFortune indicated that the Brewery would put up a fence to prohibit people from parking on the in-line sewer system that's in the area as well a crosswalk and lighting for pedestrian safety.

EXECUTIVE SESSION

There was no executive session at this meeting.

ADJOURNMENT

The meeting was adjourned at 6:49 p.m.

Heather M. Billings, Clerk
(Prepared by S. Lahtinen)