

*Members Present: Denise MacAloney, Brenda Bodanza, Karen Murphy,
Members Absent: Chief Sam Albert, Josh Hall*

Others Present: Steve Wallace, Lt. Mike McDonald, John Fairbanks

CALL TO ORDER

The meeting was called to order at 10:00 a.m. in the Westminster Town Hall.

D. MacAloney indicated that the group needs to look at the existing bylaws, specifically the ones that are no longer applicable.

S. Wallace stated that the Committee should go through all of them, and assign them by department.

It was the consensus of the Committee that the primary charge should include the review of existing bylaws, and secondarily the consideration of new and/or amended bylaws.

S. Wallace stated that the Committee needs a webpage. B. Bondanza offered to maintain the site.

The Committee discussed the preference of presenting one comprehensive document for Town Meeting approval.

D. MacAloney made a motion to nominate the following slate of officers:

Sam Albert – Chair

Denise MacAloney – Vice Chair

Karen Murphy – Clerk

The motion was seconded and passed unanimously.

M. McDonald suggested holding off, since the makeup of Committee membership is not very inclusive to members of the community.

The Committee agreed to request a Town Meeting article to expand the Committee membership.

The Committee assigned sections of the bylaws to the appropriate departments for review.

The Committee was requested to review and offer a recommendation regarding Article 11 of the November Special Town Meeting, which was passed over. The article proposed an amendment to the general bylaws to provide that Advisory Board members may not serve on any other appointed or elected town boards. The Committee declined as they felt it was beyond their scope of its charge at this time.

Discussion continued regarding the formation of a standing Bylaw Review Committee.

D. MacAloney will inquire about this on her list-serve.

The next meeting of the Bylaw Review Committee was scheduled for February 25, 2015 at 10:00 a.m.

ADJOURNMENT

There being no further business, the meeting adjourned at 11:00 a.m.