

**Members Present:** Sam Albert, Police Chief; Betsy Haley-Cormier, Town Clerk; Karen Murphy, Town Administrator; Joshua Hall, DPW Director; Charlie Aubuchon, Citizen-at-Large

**Members Absent:** Sharon Taylor, Citizen-at-Large; Brenda Bodanza, Citizen-at-Large

**Others Present:** Kevin Nivala, Fire Chief; M.L. Altobelli, Agricultural Commission

## **CALL TO ORDER**

S. Albert called the meeting to order at 9:00 a.m. in Room 205 of the Westminster Town Hall.

## **APPROVAL OF MINUTES – JANUARY 6, 2016 and JANUARY 27, 2016**

C. Aubuchon made a motion to approve the minutes of January 6<sup>th</sup> and January 27<sup>th</sup> as presented. The motion was seconded and passed unanimously.

## **BYLAW REVIEW**

### *Chapter 173 – Streets and Sidewalks*

J. Hall presented a handout including all proposed changes to Chapter 173.

The committee discussed the changes, and indicated that the Signage section should be titled “Temporary Signage” as it relates to removable signs such as those on lawns, telephone poles, etc.

The committee then discussed including a provision for getting a 30 day sign permit, to display temporary signs on property.

S. Albert indicated that the Building Commissioner will be invited to the next meeting to discuss this bylaw.

### *Chapter 102 – Farming*

M.L. Altobelli discussed the changes to the Farming bylaw as proposed by the Agricultural Commission. The changes included removing the word “commercial” from section 102-2 Definitions, as well as sending a disclosure notice to all town residents informing them that Westminster is a Right to Farm community.

Another suggested addition to the bylaw was to include a provision to prevent nuisance complaints being made against farmers by their neighbors including the assessment of fines.

The committee discussed the proposed changes with Ms. Altobelli and indicated that they would like more information before proceeding. Ms. Altobelli will return at a future meeting with more information on the Agricultural Commission’s suggested edits.

### *Chapter 190 – Trees*

J. Hall distributed his changes to the committee; they included changing the fine maximum from \$20 to \$500.

C. Aubuchon made a motion to accept the changes to Chapter 190, as distributed by J. Hall. The motion was seconded and passed unanimously.

## **OTHER BUSINESS**

The next meeting of the Bylaw Review Committee will be held on Tuesday March 22, 2016 at 9:00 a.m.

## **ADJOURNMENT**

There being no further business, the meeting adjourned at 10:09 a.m.