



Capital Planning Committee

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TOWN OF WESTMINSTER

To: Town Clerk
From: Capital Planning Committee
RE: Capital Planning Committee meeting for May 7, 2016

Please post the following:

The Westminster Capital Planning Committee may meet in the Westminster Elementary School for the purpose of town meeting.

The Committee's agenda for this meeting shall be the following:

- Unexpected business which may arise at meeting.

The purpose of the Capital Planning Committee is to study capital (tangible assets and projects) spending requests with a dollar value greater than \$15,000. The committee is charged with preparing annual capital spending recommendations to be submitted to the board of selectmen and advisory board and to be published in the advisory board booklet. The committee is also charged with developing a long range capital plan of at least five years.

Submitted: Keith Harding