



Capital Planning Committee

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2019 JUL 31 AM 10:57

TOWN OF WESTMINSTER

To: Town Clerk
From: Capital Planning Committee
RE: Capital Planning Committee meeting for August 20, 2019

Please post the following:

The Westminster Capital Planning Committee will meet in room 205 of the Town Hall at 6:00pm on August 20, 2019

The Committee's agenda for this meeting shall be the following:

- Meet with DPW to update 5 year plan
- Meet with Technology Dept. to update 5 year plan
- Review annual capital planning checklist
- New business

The purpose of the Capital Planning Committee is to study capital (tangible assets and projects) spending requests with a dollar value greater than \$15,000. The committee is charged with preparing annual capital spending recommendations to be submitted to the board of selectmen and advisory board and to be published in the advisory board booklet. The committee is also charged with developing a long-range capital plan of at least five years.

Submitted: Keith Harding