



Capital Planning Committee

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TOWN OF WESTMINSTER

To: Town Clerk

From: Capital Planning Committee

RE: Capital Planning Committee meeting for Nov. 13, 2019

Please post the following:

The Westminster Capital Planning Committee will meet in room 205 of the Town Hall at 6:00pm on Nov. 13, 2019

The Committee's agenda for this meeting shall be the following:

- Discussion about allocation of free cash for fall town meeting
- Update status of Ellis Rd. communications tower/ water tank
- Review annual capital planning checklist
- New business

The purpose of the Capital Planning Committee is to study capital (tangible assets and projects) spending requests with a dollar value greater than \$15,000. The committee is charged with preparing annual capital spending recommendations to be submitted to the board of selectmen and advisory board and to be published in the advisory board booklet. The committee is also charged with developing a long-range capital plan of at least five years.

Submitted: Keith Harding