

Westminster Capital Planning Committee

Meeting minutes for August 28, 2018

RECEIVED
2018 OCT 10 AM 0:45
TOWN OF WESTMINSTER

Meeting was called to order 6:04 pm, Selectmen's Office Room 205, Westminster Town Hall.

Members present: Jim DeLisle, Keith Harding, Steve Rocheleau, John Fairbanks.

Not present: Lisa Rocheleau, Karen Murphy, Melody Gallant

Special guests: Dave Monty, Josh Hall, Scott Ryder, Vance Butterfield, Lorraine Emerson

Discussion of Ellis Road water tank replacement related to communications tower. Water commission expressed need to start replacement process for the water tank, has been on hold due to discussion of ability to relocate communications equipment on the new tower. Determined use of new water tower is not feasible as glass fused style tank can't support weight of communications tower. Changing style of tank is not economically feasible.

Installation of dedicated tower is recommendation for best solution. On site of the water tower, a 120' tower would be recommended to have 40' clearance over the top of new water tower to prevent "shading" and interference. Green Mountain Communications provided rough estimate of \$200,000 to \$300,000 for new tower but cost can't be quoted until site test drilling is done to determine foundation requirements and presence of ledge. Water commission inferred that test borings should be able to be conducted for the potential communications tower while doing test borings for the water tower. Building code calls for fall clearance of tower 1.5 x height plus 10'. Current site does not have fall clearance.

Request made that Selectmen vote to separate water tower and communications tower, and request action to make judgement on fall zone or required variance.

Discussed leasing space on existing towers but no options exist for proper coverage.

Discussion of DPW Capital Plan.

Move estimated \$120,000 for water main replacement from 2020 schedule to 2021 to have time to evaluate impact of new water tower on rates.

Requested to move VE27 paver \$90,000 from 2021 to 2024, and move VE26 mower replacement from 2024 to 2021, \$150,000.

Reported that road projects scheduled for 2018 are about 50% complete.

Minutes from July 24, 2018 and May 29, 2018 approved. Next meeting scheduled October 9, 2018

Meeting adjourned 7:37 pm

Submitted: Steven Rocheleau