

Westminster Capital Planning Committee

Meeting minutes for March 19, 2019

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TOWN OF WESTMINSTER

Meeting was called to order 6:04 pm, Selectmen's Office Room 205, Westminster Town Hall.

Members present: Jim DeLisle, Steve Rocheleau, Lisa Rocheleau, Gary McDonald. Ex Officio members present: Karen Murphy

Visitors Nick Langhart, Jim Eagle, Robert Hynes

Minutes from February 19, 2019 reviewed and approved.

Discussion of Library Capital Plan, replacement of carpet for FY2020. Replacement required due to premature wear and wrinkling due to water damage. Safety/tripping hazard in common walking areas. 4 bids received with variations in scope, ranging \$31,170.00 to \$47,233.00. Team will continue to review proposals and request all 4 vendors to quote on same scope once preferred option is approved. Will present at April 16, 2019 meeting.

2020 phone system upgrade portion of Technology Capital Plan confirmed.

Chiller for A/C unit on schedule for 2021 at \$85,000.00. Original installation 1996. Major failure in 2016, repaired but running at end of useful life.

Possible renovation of 2,000 square feet of space in "attic", use for meeting space.

Discussion of Annual Town Meeting articles, reviewed in 2/19 minutes, no additional action required.

Note, Police Dept. negotiating possible trade of canine vehicle with Fitchburg for standard cruiser.

Next meetings scheduled April 16, 2019

Meeting adjourned 7:20 pm

Submitted: Steven Rocheleau