

Westminster Capital Planning Committee

Meeting minutes for April 16, 2019

Meeting was called to order 6:03 pm, Selectmen's Office Room 205, Westminster Town Hall.

Members present: Jim DeLisle, Steve Rocheleau, Lisa Rocheleau, Gary McDonald, Keith Harding

Visitors Nick Langhart, Robert Hynes, Kim Swanson, Lola Leger for Library.

Ross Barber (DPW Commission) Dave Monty (Technology), Kyle Butterfield (Fire Chief), Pat Haley (Assistant Dir DPW); for Technology regarding communications at water tower

Minutes from January 22, 2019 and March 19, 2019 reviewed and approved.

Discussion of Library Capital Plan, replacement of carpet for FY2020. Replacement required due to premature wear and wrinkling due to water damage. Safety/tripping hazard in common walking areas. 3 of 4 quotes for industrial green square carpet received for areas other than historical area which is still under search for broad loom carpet. Budget of \$55,000 for total project still valid

Discussion of communication tower at Ellis Road. \$300,000 article on the warrant for 2019 Town Meeting likely not sufficient based on initial quote for portion of the project in excess of \$350,000.00.

Agreed that in order to secure more accurate quote, current plan will be submitted to Building Inspector for formal denial so we can get on the agenda for a zoning variance. Required for 120' pole fall radius exemption. Require list of potential conditions by ZBA for contractors to quote accurately.

Use of consultant will be investigated, with attempt to hire and fund prior to July 1 to expense this year. Intent to confirm design requirements and provide sourcing assistance for most competitive cost.

Next meetings scheduled April 24, 2019 regarding public safety building.

Meeting adjourned 7:20 pm

Submitted: Steven Rocheleau

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