

Westminster Capital Planning Committee

Meeting minutes for July 23, 2019

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TOWN OF WESTMINSTER

Meeting was called to order 6:00 pm, Selectmen's Office Room 205, Westminster Town Hall.

Members present: Jim DeLisle, Steve Rocheleau, Gary MacDonald, Keith Harding, *LISA ROCHELEAU*

Ex Officio Members present: Lisa Rocheleau, Melody Gallant

Absent: Karen Murphy

Visitors: Kim Swanson, Margarita Altobelli and Nick Langhart for Library. Stan Skamryz and Alan Mayo for Cemetery

Library 5 Year Capital Plan Review

Carpet for 1901 room still up for quote, broadloom carpet not squares, have 1 of 3 quotes. Work to be completed 1-2 months after issuing PO.

Potential restoration of attic room still 5+ years out. Best use of space still under consideration, work would include flooring, ceiling work, sprinklers, lighting and floor outlets, finish work and paint.

AC chiller on schedule for replacement 2021 for \$85,000, will get formal quotes prior to 2020 Annual Town Meeting for final approval.

Cemetery 5 Year Capital Plan Review

Confirmation of equipment

VE1 Kubota tractor acquired 2018, 20 year useful life, expected replacement 2039

VE2 John Deere tractor backhoe, acquired 2008, rear seal repair imminent, expected replacement 2025 at \$100,000, most important equipment in fleet, request to switch with VE3 scheduled for 2022 and move VE3 to 2025

VE3 Ford F350, move to 2025, currently in good shape

VE4 Gravely mower, confirmed on plan for replacement 2027

VE5 Ferras mower confirmed on plan for replacement 2026