



## Capital Planning Committee

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TOWN OF WESTMINSTER

To: Town Clerk  
From: Capital Planning Committee  
RE: Capital Planning Committee meeting for Sept. 24, 2019

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Meeting minutes for Sept. 24, 2019

Members present: Keith Harding, Jim DeLisle, Steve Rocheleau, and Lisa Rocheleau.

Members not present: Gary McDonald

Ex officio members present: Melody Smith

Ex officio members not present: Karen Murphy

The meeting was called to order at 6:07 PM in the selectmen's chambers at the Westminster Town Hall.

- Lisa Rocheleau moved to accept minutes of Aug. 20, 2019 meeting, seconded by Jim DeLisle and approved by unanimous consent.
- Discussion of proposed changes to the capital plan as presented in an e-mail from Patrick Haley of the DPW. The committee had too many additional questions to make a determination. We will request the attendance to Patrick Haley to a future meeting to clarify the intended changes.
- Discussion of proposed changes as requested by Josh Hall of the DPW as follows: Updated replacement value of VE-19 scheduled for 2021 replacement from \$40,000 to \$45,000. Also remove request for easements related to the Whitmanville Rd. Bridge from the capital plan,

Steve Rocheleau made a motion to adjourn at 7:17 PM, seconded by Lisa Rocheleau and approved by unanimous consent.

The purpose of the Capital Planning Committee is to study capital (tangible assets and projects) spending requests with a dollar value greater than \$15,000. The committee is charged with preparing annual capital spending recommendations to be submitted to the board of selectmen and advisory board and to be published in the advisory board booklet. The committee is also charged with developing a long range capital plan of at least five years.

Submitted: Keith Harding