



Capital Planning Committee

Approved 12/17
2019 DEC 19 AM 10:04

To: Town Clerk

From: Capital Planning Committee

RE: Capital Planning Committee meeting minutes for November 13, 2019

Members present: Keith Harding, Jim DeLisle, Steve Rocheleau, and Lisa Rocheleau. Gary McDonald

Ex officio members present: Melody Smith

Meeting called to order at 6:06 PM in the selectmen's chambers at the Westminster Town Hall.

- Jim DeLisle moved to accept minutes of October 15, 2019 meeting, seconded by Lisa Rocheleau and approved by unanimous consent.
- Fire department requested \$30,000 from reserve fund for repair of hydraulic arm on T1. The committee voted to support by unanimous consent.
- Motion for supporting the Capital portion of Article 2. The committee vote unanimous consent.
- Motion to supporting free cash distribution (see spread sheet) voted unanimous consent.
- Steve Rocheleau made a motion to adjourn at 7:35, seconded by Keith Harding and approve unanimously.

Submitted: Gary McDonald

The purpose of the Capital Planning Committee is to study capital (tangible assets and projects) spending requests with a dollar value greater than \$15,000. The committee is charged with preparing annual capital spending recommendations to be submitted to the board of selectmen and advisory board and to be published in the advisory board booklet. The committee is also charged with developing a long-range capital plan of at least five years.

Submitted: Keith Harding