



## Capital Planning Committee

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TOWN OF WESTMINSTER

To: Town Clerk

From: Capital Planning Committee

RE: Capital Planning Committee meeting minutes for May 12, 2021

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Members present : Keith Harding, Jim DeLisle, Steve Rocheleau, and Lisa Rocheleau. Gary McDonald

Ex officio: Mark Hawke and Melody Smith

Meeting called to order at 6:10 PM in the Selectmen's chambers at the Westminster Town Hall

- Jim Deslisle made a motion to approve the April 7 minutes and Steve Rocheleau seconded the motion. Approved by unanimous consent.
- Financial Policies edit review discussions from page 8
- A motion was called to adjourn by Keith Harding @ 8:06 and seconded by Steve Rocheleau

Submitted: Gary McDonald

The purpose of the Capital Planning Committee is to study capital (tangible assets and projects) spending requests with a dollar value greater than \$15,000. The committee is charged with preparing annual capital spending recommendations to be submitted to the board of selectmen and advisory board and to be published in the advisory board booklet. The committee is also charged with developing a long-range capital plan of at least five years.