



## Capital Planning Committee

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TOWN OF WESTMINSTER

To: Town Clerk

From: Capital Planning Committee

RE: Capital Planning Committee meeting minutes for July 7, 2021

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Members present: Keith Harding, Jim DeLisle, Steve Rocheleau, and Lisa Rocheleau. Gary McDonald

Ex officio: Stephanie Lahtinen and Melody Smith

Guests: Josh Hall, Ross Barber

Keith Harding called the meeting to order @6:05PM

A motion by Jim DesLisle to approve the meeting minutes from June 9, 2021 and seconded by Lisa Rocheleau. The committee voted unanimous consent to keep the board as it is.

Josh Hall presented DPW Capital Plan. Adjustments were reviewed and discussed:

Salt brine system \$75K 2027 and \$2.5M to run sewer extension from Bacon St. to Oakmont Ave.

Next meeting scheduled August 4, September 8 and October 6.

A motion was made to adjourn by Keith Harding @ 8:05 and seconded ny Lisa Rocheleau.

Submitted: Gary McDonald

The purpose of the Capital Planning Committee is to study capital (tangible assets and projects) spending requests with a dollar value greater than \$15,000. The committee is charged with preparing annual capital spending recommendations to be submitted to the board of selectmen and advisory board and to be published in the advisory board booklet. The committee is also charged with developing a long-range capital plan of at least five years.