

Westminster Capital Planning Committee

Meeting minutes for August 15, 2017

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TOWN OF WESTMINSTER

Meeting was called to order 6:03 pm, Selectmen's Office Room 205, Westminster Town Hall.

Members present: Jim DeLisle, Keith Harding, Steve Rocheleau, John Fairbanks, Lisa Rocheleau

Ex Officio Members present: Karen Murphy Not present: Melody Gallant

Guests: DPW: Josh Hall, Scott Ryder, Vance Butterfield

Reviewed meeting minutes from June 27 and July 25, approved unanimous and submitted copies to Town Clerk.

DPW review of 5 year Capital Plan. Adjusted 5 year plan to flatten out expenses from peak years, and added life expectancy of certain vehicles.

VE22 cost increase from \$180,000 to \$235,000 per actual quote, includes upgrade to stainless steel body, higher cost but longer useful life, decreases cost of ownership

Storm water permit requirement from the State delayed, cost removed from 2019 plan.

Cost for easements for Rt 140 project still unknown. When 25% engineering plan is completed, should be able to estimate the easement cost.

Building maintenance for DPW increased to \$35,000, allowing for windows and siding replacement.

Ellis Road water tank, applying for USDA financing, no grant is available. Possible to start work next year with financing impact starting 2020. \$1.6 million estimated cost.

Road sweeper, scheduled for 2020. Will investigate cost of ownership if upgrading to segregated cab/sweeper style will extend life to justify added cost.

Future potential water main replacement at Smith/Howard, projected cost \$100,000, not yet on plan.

VE5 loader scheduled for 2021, increase estimate to \$275,000

VE27 paver, looking into pushing back due to expected increased life expectancy.

VE3 side walk tractor, schedule 2022 increase from \$150,000 to \$160,000

VE4, loader scheduled for 2023, increase estimate from \$225,000 to \$250,000

VE26 will replace mower only in 2026

Roads, 3 year plan with estimated annual cost at \$1.2 million per year. Will generate anticipated work schedule to present at Town Meeting.