

Westminster Capital Planning Committee

Meeting minutes for July 26, 2016

Meeting was called to order 6:04 pm, Selectmen's Office Room 205, Westminster Town Hall.

Members present: Keith Harding, Jim DeLisle, Steve Rocheleau, Joe Flanagan, Mike Morin

Not present: Melody Gallant, Karen Murphy

School Committee Guests: Julie Surprenant and Dr. Gary Mazzola

Police Department Guests: Sam Albert and Mike McDonald

Review minutes from 6/21/16. Accepted and filed with Town Clerk.

School Committee discussion included review of Ash-West District Capital Improvement Plan document updated July 26, 2016. Copy attached. Document is a draft only for discussion, target review of this document for further discussion at October meeting.

Not included on list is sidewalk repair that is required due to lifting from frost, prevents door opening.

Key projects on priority: Phone system for Superintendent Office, Projectors at Oakmont and Overlook, Floor scrubber, Network cabling (postponed due to performance bond work being done), amplifiers at West Elementary, emergency generator (to be reviewed by Safety Committee).

Potential need for replacement of turf field at Oakmont, more detail to be presented.

Police Department discussion included review of current 5-year Capital Plan, copy attached. Changes and notes to the plan include VE-3 able to move back from 2020 to 2023.

Building repairs including siding, windows and roof. Cost estimates need to be formalized. Potential HVAC upgrades. Dispatch equipment and space discussions need to include discussion of possible regionalization.

Next meeting dates set for September 13, 2016. Agenda includes open invitation to all Town Departments that have not had individual meetings yet this year.

Review annual budget limit target.

Review aggregate 5-year budget.

Meeting adjourned 7:50 pm

Submitted: Steven Rocheleau