



## Capital Planning Committee

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2022 FEB 22 AM 9:09  
TOWN OF WESTMINSTER

To: Town Clerk  
From: Capital Planning Committee  
RE: Capital Planning Committee Meeting Minutes 1/05/21

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Members present: Keith Harding, Jim DeLisle, Steve Rocheleau, and Lisa Rocheleau. Gary McDonald

Ex officio: Stephanie Lahtinen and Melody Smith

Ashburnham Capital Planning and School representatives and Missy Banks from Parks and Recreation

- Keith Harding called the meeting to order at 6:09 PM
- Discussion/Review of Capital Plan
- Stephanie update on Capital Plan Policies from the subcommittee.
- No update from Public Safety
- A motion to adjourn was made by Steve Rocheleau at 8:55 and seconded by Lisa Rocheleau all in favor

Submitted: Gary McDonald

The purpose of the Capital Planning Committee is to study capital (tangible assets and projects) spending requests with a dollar value greater than \$15,000. The committee is charged with preparing annual capital spending recommendations to be submitted to the board of selectmen and advisory board and to be published in the advisory board booklet. The committee is also charged with developing a long-range capital plan of at least five years.