



# **Town of Westminster**

11 SOUTH STREET  
MASSACHUSETTS 01473

FROM THE OFFICE OF THE  
**CONSERVATION COMMISSION**

Phone: (978) 874-7413 \* Fax: (978) 874-7411

## **MINUTES MEETING October 8, 2013**

**To: Selectmen  
Board of Health  
Building Commissioner  
Planning Board  
Highway Department  
Town Clerk**

**Present:** Chairman Dan Bartkus, Co-Vice Chairs: Gary Smith, Gregg Buckman, Members: Robert Gendron, Tim Sheehan, Secretary Susan Kalagher

**Absent:** John Regan

**Guests:** Mark Popham, Chris Mossman, Ruth Murphy, James Megnin, Anthony Cleaves, Kim Mazzaella, Michael Spadafore

### **Documents and other Exhibits:**

1. Plan - 8 Winters Drive
2. Plan - 47 State Road West
3. Plan – Lots 4 & 5 East Gardner Road
4. Plan – 35 North Shore Road

Dan Bartkus opened the Meeting at 7:05 p.m. The meeting was not recorded.

### **Certificate of Compliance**

The following Certificate of Compliance was approved and signed:  
178 North Common Road / Bresnahan

Mail was read and distributed.

**NOI Continuation  
8 Winters Drive  
Woodruff**

7:15 p.m. The Continuation of the public hearing for 8 Winters Drive was not opened. The Woodruffs were not present to discuss the requests made by the Commission at the prior meeting.

**RFD**  
**47 State Road West**  
**Guislain**

7:20 p.m. The public meeting requested by Lynnette Guislain for the abandonment of an existing septic system, installation of a new septic system, and relocation of existing municipal water service for 47 State Road West was opened. Mark Popham, registered sanitarian, represented Ms. Guislain. He advised the Commission that the Board of Health has approved the plan subject to the approval of the Conservation Commission. Mr. Popham filed the RFD in place of a Notice of Intent to expedite the work because the system is in failure. The Commission discussed submitting a Notice of Intent to insure that the work was properly done. After discussion, a motion was made and seconded to issue a positive determination requiring the applicant to file a Notice of Intent. The motion carried. The public meeting was closed at 7:30 p.m.

**NOI**  
**Lots 4 & 5 East Gardner Road**  
**Ashoryn, LLC**

7:30 p.m. The public hearing requested by Ashoryn, LLC for the construction of a residential driveway, a portion of which is within the 100 foot buffer for lots 4 & 5 East Gardner Road was opened. Chris Mossman represented the applicant. He submitted proof of abutter notification and gave the overview of the project. Water mitigation for the proposed shared driveway was discussed. The maintenance of the catch basins, the length of the driveway, and concerns with ice on the road was discussed. The issues in question were addressed in the conditions and Gregg Buckman made a motion to approve with the additional recommendations. The motion carried and the plan was approved with conditions. The public hearing closed at 7:43 p.m.

**NOI**  
**35 North Shore Road**  
**Mazzarella**

7:45 p.m. The public hearing requested by Kim Mazzarella for the construction of an addition to a house at 35 North Shore Road, Leino Park was opened. Anthony Cleaves of Whitman & Bingham Associates represented Ms. Mazzarella. Mr. Cleaves submitted proof of abutter notification and gave the overview of the project. The Commission would like both straw wattles and a silt fence used for the project. After review, upon motion by Gregg Buckman, the plan was unanimously approved with conditions. The public hearing was closed at 7:50 p.m.

**Minutes**

The Minutes of September 17, 2013 were approved.

The meeting was adjourned at 7:55 p.m.

Respectfully submitted,

Dan Bartkus  
Chairman  
(prepared by Susan Kalagher)