



Town of Westminster

11 SOUTH STREET
MASSACHUSETTS 01473

FROM THE OFFICE OF THE
CONSERVATION COMMISSION

Phone: (978) 874-7413 * Fax: (978) 874-7411

MINUTES OF MEETING April 24, 2013

**To: Selectmen
 Board of Health
 Building Commissioner
 Planning Board
 Highway Department
 Town Clerk**

Present: Chairman Dan Bartkus, Co-Vice Chairman: Gary Smith, Gregg Buckman,
 Members: Robert Gendron, Tim Sheehan, Agent Bob Maki, Secretary Susan
 Kalagher

Absent: John Regan

Guests: none

Documents and other Exhibits:

1. Plan – 74 Minott Road

Dan Bartkus called the meeting to order at 7:00 p.m. The meeting was not being recorded.

Mail was read and distributed.

Gregg Buckman will be presenting a wetland program to third graders at Westminster Elementary School. A date has not been set.

Tim Sheehan will represent the Conservation Commission at the Town Meeting.

Vouchers & Minutes

The following voucher was approved:

1. Bob Maki – mileage \$43.51

The Minutes of April 3, 2013 were approved with all in favor.

Agent's Report

Bob Maki reported that the owners of 146 Bartherick Road would like to cover a boat which would require installing telephone poles 5 feet into the buffer zone.

Mr. Maki made a recent site inspection at Westminster Business Park and found the mitigation to be in great shape. Dan Bartkus and Bob Maki did not observe any problem with the streams.

Engineers are working on a plan for 1 Virginia Avenue.

Emergency Certificate

182 Narrows Road / Glenn Hines – Contractor / broken water line

Bob reported that the corroded water line has been repaired.

**RFD
74 Minott Road
Silva**

7:18 p.m. The public meeting for the construction of a sunroom addition with foundation at 74 Minott Road was opened. Bob Maki gave the overview of the project as neither the applicant nor the engineer were present. After review, upon motion by Gregg Buckman and second by Gary Smith, the plan was unanimously passed.

The meeting was adjourned at 7:25 p.m.

Respectfully submitted,

Dan Bartkus
Chairman
(prepared by Susan Kalagher)