



# Town of Westminster

11 SOUTH STREET  
MASSACHUSETTS 01473

FROM THE OFFICE OF THE  
**CONSERVATION COMMISSION**

Phone: (978) 874-7413 \* Fax: (978) 874-7411

## MINUTES OF MEETING

April 8, 2021

**THE CONSERVATION COMMISSION WILL MEET REMOTELY. YOU MAY JOIN THE ZOOM MEETING AT <https://us02web.zoom.us/j/7370885635> Meeting ID: 737 088 5635 or One tap mobile +19292056099,7370885635# US**

**To: Selectmen  
Board of Health  
Building Commissioner  
Town Clerk**

**Present:** Chairman Dan Bartkus, Vice Chair Gary Smith, Members: Tim Sheehan, Robert Gendron, Agent Matt Marro, and Secretary Susan Kalagher

**Absent:** Carrie Monty

**Guests:** Chris Mossman, John Anderson

### **Documents, Plans and other Exhibits**

1. Plan – Lot 9 Overlook Road
2. Plan – 100 Simplex Drive (industrial bldg.)
3. Plan – Pan Am Railway right of way
4. Plan – Kiwi Court

Gary Smith called the Zoom meeting to order at 7:05 pm. Dan Bartkus was not present at this time. The meeting was recorded by Matt Marro and Robert Gendron.

### **RFD Continuation Lot 9 Overlook Road Anderson**

7:05 pm. The continuation of the public meeting for Lot 9 Overlook Road was opened. It was requested by John Anderson for the installation of a new single-family dwelling with garage, driveway, water service, and foundation drain with a portion of the work within the buffer zone of a vegetated wetland. Matt Marro shared the plan on the screen for everyone to view. A site visit was made with

abutter Don Gribbons. The project engineer has addressed his concerns and Mr. Gribbons thanked Matt, the engineer, and the applicant for answering his questions. Matt Marro recommended approving as a negative determination and Gary Smith called for a vote. The project was unanimously approved with conditions and the hearing closed at 7:12 pm.

**Continuation NOI  
100 Simplex Drive (Industrial Building)  
Equity Industrial Partners**

7:12 pm. The public hearing was requested by Bruce Levine of Equity Industrial Partners for development of an industrial building with associated parking areas at 100 Simplex Drive. Matt Marro is working with Tetra Tech and a continuation was requested. The Commission unanimously voted to continue to April 29, 2021.

**RFD  
Pan Am Railways  
Verification of Wetland Boundaries / Morris**

7:15 pm. The public meeting requested by Pan Am Railways for the verification of the wetland boundaries prior to the application of herbicides was opened. This request is for the verification of wetland boundaries only in Pan Am Railways' right of way. This is considered a routine verification and Matt Marro suggested a negative determination. A vote was called for and unanimously passed to approve as a negative determination. The public meeting was closed at 7:20 pm.

**NOI  
Kiwi Court off Ashburnham State Road  
Martin**

7:20 pm. Dan Bartkus joined the meeting. The public hearing was requested by Gordon Martin of BRNG, LLC for upgrading an existing residential driveway to a common driveway. This would serve two new single family houses on Kiwi Court off Ashburnham State Road, Route 12 in Westminster. Chris Mossman gave the overview of the project and it was shared on the screen for everyone to view. This project was before the Conservation Commission 3 years ago as a single family house. Now work will include expanding and grading the existing driveway pavement and installing gravel shoulders and riprap swale along the sides of the driveway, installing two riprap drainage sumps, and a small detention pond. Stabilizing the steep slope, the installation of guard rails, a boulder retaining wall, and the use of seed vs stump grindings was discussed. The plan address concerns of MASS Highway and Storm Water Management and has been reviewed and approved by the Planning Board. Rob Gendron asked about stabilization of the slope with loam & seed and Chris Mossman stated that using stump grindings on a steep slope can be very effective. Rob Gendron noted that the stump grindings used on Narrows Road were not holding up. This can be written into the Order of Conditions and DEP has not issued a number as of this time. Rob made a motion to continue to April 29, 2021; there was no second. Chris Mossman asked if the Commission would approve subject to the DEP number being issued as wetlands were not being altered. Tim Sheehan made a motion to accept with conditions. Gary Smith recused from the

vote; Robert Gendron, Tim Sheehan, and Dan Bartkus voted in favor. The motion passed. Chris Mossman will make revisions with any DEP comments. The public hearing was closed at 7:37 pm.

**Route 140 Project**

A minor change was approved on the recommendation of Matt Marro.

**Minutes**

Rob Gendron will be added to those present on the Minutes of March 18, 2021.

The meeting was adjourned at 7:41 pm.

Respectfully submitted,

Gary Smith  
Vice Chairman  
(prepared by Susan Kalagher)