



Town of Westminster

11 SOUTH STREET
MASSACHUSETTS 01473

FROM THE OFFICE OF THE
CONSERVATION COMMISSION

Phone: (978) 874-7413 * Fax: (978) 874-7411

MINUTES OF MEETING

April 9, 2020

DUE TO COVID19 TOWN HALL WAS CLOSED TO THE PUBLIC, BUT FOR THOSE THAT ARE INTERESTED IN THE CONSERVATION COMMISSION MEETING, THEY MAY ASK QUESTIONS OR COMMENT REMOTELY BY CALLING 425-436-6364 / ACCESS CODE 199490

To: Selectmen
Board of Health
Building Commissioner
Town Clerk

Present: Chairman Dan Bartkus, Vice Chair Gary Smith, Members: Tim Sheehan, Carrie Monty, Robert Gendron, Agent Matt Marro, and Secretary Susan Kalagher

Absent: none

Guests: Kevin Young, Thomas Cooley, Steven Donahue, Julian Votruba

Documents, Plans and other Exhibits shared with Commissioners via Google Cloud

https://drive.google.com/drive/folders/1_h2cZcUhenkurU_8y3JiE0pBEbJYU8yh?usp=sharing

Dan Bartkus called the meeting to order at 7:00 p.m. and asked Matt Marro to host the meeting. This meeting was audio only.

Minutes:

The Minutes of March 12, 2020 were approved with all in favor.

**RFD
33 White Pine Drive
Traditional Concepts**

7:10 pm. The public meeting continued from February 13, 2020 for 33 White Pine Drive was opened. Dan Bartkus stated that he would abstain from the vote. Matt Marro explained that the plan had been adjusted and was no longer in the buffer zone. After discussion, Matt recommended a negative determination. Dan Bartkus abstained. A motion was made and seconded to approve as a negative determination. The motion passed and the public meeting was closed at 7:15 pm.

**RFD
T6 South Road
Young**

7:15 pm. The public meeting requested by Kevin Young for the replacement of a retaining wall and stairs, a patio with a kitchen, deck, and rolling dock at t6 South Road was opened. Kevin Young explained the project. Proof of notification of abutters was provided. Robert Gendron stated that he would abstain from the voted but would like to comment as a right of an abutter. He asked if engineered plans would be required. Matt Marro explained it was not required. Upon motion by Gary Smith, the plan was approved and the motion carried. Gary Smith asked if work would be done during draw down of the lake, but work would be behind the water line. Matt will check for erosion control measures. After review of the plan it was approved with a motion by Gary Smith. Robert Gendron abstained. The public meeting was closed at 7:20.

**NOI
37 Kent Road
Donahue / SWD Realty, LLC**

7:20 pm. The public hearing requested by Steven Donahue for work at 37 Kent Road was opened. Mr. Donahue filed this NOI in response to an Enforcement Order issued for cutting and removing trees. A description of the work includes: cutting and removing trees, brush, stumps, relocate a driveway and install a retaining wall, granite curbing along the road frontage, replacement of an old timber wall and walkway, extend the upper drive retaining wall, rebuilding retaining wall and stairs to the beach area, install patio and fire pit, lawn, mulch, and plantings. Matt Marro will need to see the recorded document before work may begin and will insure the erosion control is in place and work will not be in any part of the flood plain. Robert Gendron did not receive notice as an abutter, but recused himself from the vote, but retained his right to comment. He asked if this project required an engineered plan. Matt Marro explained that there was minor site work and no structures that would require an engineered plan. The height of the wall was discussed, and comments from DEP did not require any further plans. After discussion, the plan was approved upon motion by Tim Sheehan and second by Carrie Monty. Robert Gendron abstained. The public hearing was closed at 7:38

**NOI
52 Lake Drive
Cooley**

7:38 pm. The public hearing requested by Thomas Cooley for work at 52 Lake Drive West was opened. Julian Votruba of New England Enviromental Design gave the overview of the project. Mr. Cooley would like to construct a detached garage, gravel driveway, home, and associated grading. Mr. Votruba explained that the placement was limited by setbacks. Erosion control was discussed and there would be no work along the shore line of Partridge Pond. Matt Marro had made a site visit, and DEP issued a number with no further comments. The plan was unanimously approved upon motion by Gary Smith and second by Carrie Monty. The public hearing was closed at 7:48 pm.

**NOI
9 Val Road
Barrieau**

7:48 pm. The public hearing requested by Lynn Barrieau for the construction of an addition onto an existing single family house was opened. It was noted that DEP has not yet issued a number. Chris Mossman of Trowbridge Engineering gave the overview of the project. He expected that the impacts on the resource areas

would be minimal and a rip rap construction entrance for construction vehicles would be used to mitigate impact to the edge of Wyman's Pond. After consideration, the plan was unanimously approved dependent on the issuance of a DEP number. The public hearing was closed at 8:05 pm.

EXTENSION

The following extension was approved:

Greenwood Pond Dam / off Shady Avenue / Linnus / #336-0862

Docu Sign

Matt Marro will set up Docusign for Conservation Commission signatures.

ENFORCEMENT ORDERS (Previously Approved)

White Pine Drive / Carlson

Matt Marro commented on the Enforcement Order issued to Brian Carlson for work on White Pine Drive. He found the site to be much improved and ready for loam and seed. Whitman & Bingham is working on an erosion control strategy plan.

Old Town Farm Road / Griffin

Although the home is out of the buffer zone, construction has caused mud to flow over the road and into the stream. Matt Marro had ordered daily street sweeping. He is now suggesting a \$300 fine for silt continuing to flow into the stream and a \$300 fine for failure to maintain the silt fence. It is in need of stabilization. The fines were approved by the Conservation Commission with all in favor.

Worcester Road / Gene LeBlanc

Robert Gendron discussed the Enforcement Order issued to Gene LeBlanc the previous year for his property on Worcester Road on Wymans Pond. Mr. LeBlanc was ordered to replace 14 pine trees and they must be established for 3 years. Mr. Gendron believed some of the trees were dead. Matt Marro will monitor the site.

Gary Smith complimented Matt Marro for the awesome job as Conservation Agent.

The meeting adjourned at 7:35 pm.

Respectfully submitted,

Dan Bartkus
Chairman
(prepared by Susan Kalagher)