



# Town of Westminster

11 SOUTH STREET  
MASSACHUSETTS 01473

FROM THE OFFICE OF THE  
**CONSERVATION COMMISSION**

Phone: (978) 874-7413 \* Fax: (978) 874-7411

## MINUTES OF MEETING October 14, 2021

The meeting was held in remotely via ZOOM at <https://us02web.zoom.us/j/7370885635>

Meeting ID: 737 088 5635 or One tap mobile +19292056099,7370885635# US

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**To:** Selectmen  
Board of Health  
Building Commissioner  
Town Clerk

**Present:** Chairman Dan Bartkus, Members: Tim Sheehan, Robert Gendron, Carrie Monty, Agent Matt Marro, and Secretary Susan Kalagher

**Absent:** Gary Smith

**Guests Joining by ZOOM:** Gary Streeter, Kevin Young John Kelley, David Goldstein, Chris Mossman, Susan McArthur, Justin LeClair

### **Documents, Plans and other Exhibits**

1. Plan – Lot 13A White Pine Drive
2. Plan – 58 Knower Road
3. Plan – 59B East Road
4. Plan/photos – Route 2 Maintenance
5. Plan – 20 Hy Road

Dan Bartkus called the Zoom meeting to order at 7:03 pm. The meeting was recorded by Matt Marro.

### **MINUTES:**

The following Minutes were approved with all in favor.

Minutes of September 9, 2021

Minutes of September 23, 2021

**RFD**  
**58 Knower Road**  
**Kotsonas**

7:06 pm The Chairman opened the public meeting requested William Kotsonas for the installation of a replacement septic system to serve an existing single family house at 58 Knower Road. Matt Marro shared the plan and Chris Mossman gave the overview of the project. A portion of the work is located within the 100 ft. buffer zone of a bordering vegetated wetland area. Impacts to the wetland area will be minimized using silt fence. Matt Marro visited the site and stated that this project qualifies for a negative determination. Tim Sheehan made a motion to approve as a negative determination; Carrie Monty seconded the motion. A roll call vote was called and the motion passed unanimously. The public meeting was closed at 7:10 pm.

**NOI**  
**59B East Road**  
**Gary Streeter, East Road Realty Trust**

7:10 pm The public hearing requested by Gary Streeter for the for the installation of a concrete block retaining wall along the shore of Wyman Pond for an existing single family house was opened. The plan was shared for remote participants to view. The boat traffic is causing the bank to erode and become undermined. Work will be scheduled when the annual draw down has been completed and impacts on the resource area are expected to minimal. A wildlife habitat assessment was discussed was included. Matt Marro had no issue with this project. Rob Gendron recused himself but reserved his right as an abutter. The use of marape cloth to help prevent erosion was discussed. With no further questions, the motion passed upon motion by Tim Sheehan and second by Carrie Monty. The public hearing was closed at 7:18 pm.

**NOI**  
**2 Beach Circle / Baker's Grove**  
**DeLorme**

7:19 pm. The public hearing requested by Andrew Delorme for the installation of a tight tank and new well for an existing single family house at 2 Beach Circle was opened. The plan was shared for remote participants to view. Chris Mossman explained the project and the situation of Baker's Grove. Each individual owns their camp but the land is owned by Baker's Grove Association. This project has been approved by the Board of Health. Rob Gendron recused. A roll call vote was called and the motion passed. The public hearing was closed at 7:22 pm.

**RFD**  
**Route 2 Maintenance Project**  
**MASS Department of Transportation**

7:22 pm. The public hearing requested by Massachusetts Department of Transportation for a maintenance project on Route 2 was opened. Matt Marro shared the plan for remote participants to view. Susan McArthur of McArthur Environmental Consulting and David Goldstein of Mass DOT discussed the project consisting primarily of milling and resurfacing and replacing

substandard guardrail. Side slopes will be cleared and grubbed and drainage structures will be adjusted. Filter tubes will be installed in down gradient areas. After review, Tim Sheehan made a motion to approve as a negative determination. The motion was seconded by Carrie Monty. The project was unanimously approved by roll call vote. The public hearing was closed at 7:27 pm.

**CONTINUATION NOI  
Lot B -13 A White Pine Drive  
Carlson / Traditional Concepts**

Wes Flis requested a continuation to the next meeting. The road is scheduled to be completed and Mr. Carlson hopes to close the enforcement at that time. The Commission voted to continue the hearing. Dan Bartkus recused from the vote.

**17 Wachusett Drive**

Matt Marro discussed field changes requested by Kevin Young for 17 Wachusett Drive. Several changes were discussed including the retaining wall, handicapped access, large hot tub, tree removal, plantings, and a shed. The Commission granted approval to continue to work on the approved project, but to return to the next meeting showing a new plan and all the proposed changes alongside the existing plan.

**Certificates of Compliance**

The following Certificates of Compliance were approved:

- 18 Stone Hill Road / Normandin Group / 336-0939
- 22 Stone Hill Road / Normandin Group / 336-0940
- 66 Ashburnham State Road / Martin / 336-0889
- 11 Kirali Court / Rheault / 336-0360

**ENFORCEMENTS ITEMS**

1. **8 Winters Drive** - Mr. Woodruff is working with Matt Marro
2. **Hy Road** – Town Counsel will send a demand letter to the clerk magistrate and start civil proceedings.
3. **97 East Road** – Ray Rogers was issued a stop work order for cutting in the buffer zone. He will meet with Matt Marro next week.

The meeting was adjourned at 7:58 pm.

Respectfully submitted,

Dan Bartkus  
Chairman  
(prepared by Susan Kalagher)