



# Town of Westminister

11 SOUTH STREET  
MASSACHUSETTS 01473

FROM THE OFFICE OF THE  
**CONSERVATION COMMISSION**

Phone: (978) 874-7413 \* Fax: (978) 874-7411

## MINUTES OF MEETING September 23, 2021

The meeting was held in remotely via ZOOM at <https://us02web.zoom.us/j/7370885635>

Meeting ID: 737 088 5635 or One tap mobile +19292056099,7370885635# US

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**To:** Selectmen  
Board of Health  
Building Commissioner  
Town Clerk

**Present:** Chairman Dan Bartkus, Members: Tim Sheehan, Robert Gendron, Carrie Monty, Agent Matt Marro, and Secretary Susan Kalagher

**Absent:** Gary Smith

**Guests Joining by ZOOM:** Ashley Gerace, Dean Johnson, Chris Mossman, Don Seifert, Lar Green, Bob Francis, M. Ferris, Eddie Snyder

### Documents, Plans and other Exhibits

1. Plan – Lot 13A White Pine Drive
2. Plan - 71R Knower Road
3. Plan – 21 Parkwood Lane
4. Plan – 49 State Road West
5. Plan – 30 Lakewood Park Road

Dan Bartkus called the Zoom meeting to order at 7:00 pm. The meeting was recorded by Matt Marro.

The appointment requested by Sue Millman of the Open Space Committee was cancelled.

A forest cutting plan for a 27 Acre parcel off Muddy Pond was briefly discussed and a site walk was set for October 10, 2021.

### MINUTES:

The Minutes of September 9, 2021 were approved with all in favor.

**RFD**  
**71R Knowler Road**  
**Johnson**

7:05 pm The Chairman opened the public meeting requested by Dean Johnson for the installation of a new septic system to serve an existing single family house at 71R Knowler Road. Matt Marro shared the plan and Chris Mossman gave the overview of the project. He discussed the location of the proposed work and silt fence location. The leaching facility will be located in a wooded area and will require the removal of some trees. After reviewing the plan, and with no further questions, Tim Sheehan made a motion to approve as a negative #3. A roll call vote was called and the motion was unanimously passed. Dean Johnson asked for and was given an explanation of a negative determination. The public meeting was closed at 7:20 pm.

**RFD**  
**21 Parkwood Lane**  
**Girouard**

7:20 pm The public meeting requested by Jeanie Girouard for the for the repair of a septic system at 21 Parkwood Lane was opened. The plan was shared for remote participants to view. Larry Green of McCarty Engineering gave the overview of the project. The plan has been approved by the Board of Health. After review and with no further questions, Tim Sheehan made a motion to approve as a negative determination and Carrie Monty seconded the motion. Robert Gendron recused himself from the vote. The motion passed by roll call vote and the public meeting was closed at 7:25 pm.

**NOI**  
**49 State Road West**  
**Gemme**

7:25 pm. The public hearing requested by Stephen Gemme for the repair of an existing septic system at 49 State Road West was opened. The plan was shared for remote participants to view. Larry Green of McCarty Engineering gave the overview of the project and reported that the Board of Health has approved the Presby System for a 4 bedroom house. There will be some grading and a retaining wall will be installed. After review, a motion was made by Carrie Monty with a second by Tim Sheehan to approve the plan and waive 25 ft. no alteration setback. The motion unanimously passed by roll call vote and the public hearing was closed at 7:30 pm.

**NOI**  
**30 Lakewood Park Road**  
**R. Smith Construction / Bruwer**

7:30 pm. The public hearing requested by R. Smith Construction for renovation of a single family home with associated grading, septic, well, and utilities at 30 Lakewood Park Road was opened. Matt Marro shared the plan for remote participants to view. Wes Flis gave the overview of the project and informed the Commission that the Presby system was approved by the Board of Health. Special approvals including a waiver from the 25 ft. no alteration setback

from Wyman's Pond were reviewed. Erosion control barriers and the removal and repair of a retaining wall as necessary was discussed. Wes Flis explained the micro-fast system that will break down bacteria. The Commission agreed that this was a difficult lot and a motion to approve was made by Tim Sheehan and second by Carrie Monty. Rob Gendron recused. The motion passed by roll call vote and the public hearing was closed at 7:43 pm.

**CONTINUATION NOI  
Lot B -13 A White Pine Drive  
Carlson / Traditional Concepts**

Wes Flis asked for a continuation to the next meeting. The Commission voted to continue to October 14, 2021. Dan Bartkus recused from the vote.

**ENFORCEMENTS / NOTICE OF NON COMPLIANCE**

1. **8 Winters Drive / Woodruff:** Matt Marro reported that Mr. Woodruff has not removed the posts. Fines have been issued.
2. **Hy Road** – The owner of the property continues to ignore the fines and demand letter. Matt Marro will send the information to the clerk magistrate and start civil proceedings.
3. **Powell Sand operation at the Business Park.** Matt Marro reported that the owner has been extremely diligent with the clean-up work required. He will meet with Bob Francis to determine access to Crocker Pond for further remediation work and will look into preventative measures to prepare for more intense rain storms.

The meeting was adjourned at 7:53 pm.

Respectfully submitted,

Dan Bartkus  
Chairman  
(prepared by Susan Kalagher)