

CROCKER POND RECREATION COMMITTEE  
Town of Westminister  
Massachusetts 01473

**MEETING MINUTES**

August 22, 2023

**Members Present:** Sharon Lewis, Christopher Jaggie, Kathleen Brennan and Pat Streeter

**Others Present:** Jim Walker, Audra Kirtland, Bob Francis

**Discussion Topics:**

**Discussion with Audra Kirtland, the newly appointed Westminister Community Services Director**

- Committee voted to approved Senior Center BBQ at the pond- dates available on September 6, 7 or 8 for 2 hour event. All participating must enter in a vehicle with Pond Sticker.
- Potential future budget from town for lifeguards at the pond for functions
- Potential to meet with or provide questions to Town insurance representative to review watercraft liabilities that would guide rules/restrictions. Committee anticipates ability to advance discussion by October.

Bob Francis – discussion topics for dam maintenance activities impacting Crocker Pond

- Mr. Francis to lower pond levels for ~1 week to perform dam repair/upgrades. This work would be performed the week of September 18 or later after the Pond has closed for the season.
- Bridge to be stained.
- Asphalt repair/sealcoat on entry drive
- Mr Francis met with electrical engineer for proposal for new one-line. Objective is to remove the poles from the dam and add poles in line with drive that would drop power and communication lines underground and into conduit to cross bridge that will feed Crocker Pond buildings. Work would be 2024 or later. When scope and proposal are developed the Committee will need to meet with Town to request budget needed to complete Crocker Pond scope with National Grid.

**General Discussion Topics:**

- “Thank You” yoga session offered from Tomia from Zen Yoga to Westminster residents after pond closes for the season on September 22, at 6 PM. However, concern is that sunset is expected by 7 PM and there is no lighting in the parking lot. Suggest an earlier hour or Saturday at an earlier hour.

**General Discussion Topics:**

- Set agenda for Bob Francis meeting with the Committee and his in re-acquiring the donated parcel.
- Improvements to remove tripping hazard around the porch and improving accessibility to gazebo.
- Need to add sand to reduce the height of the step off the porch where erosion has removed material. Kathleen Brennan to explore procurement of material to make improvements.
- United Way Day of Caring September 15 – Kathleen Brennan to acquire fence posts to extend the fence from the picnic area to close off the area to the parking lot. Pull out floating dock and clean buoys.
- Pond to close at 5PM on Sunday September 11 for the final day of the season.

**Next Meetings:** Tuesday, September 5 at Crocker Pond.

**Minutes Approved:** Heather Billings, Kathleen Brennan, Sharon Lewis, Pat Streeter and Chris Jaggie

Respectfully submitted,

A handwritten signature in cursive script that reads "Chris Jaggie".

Christopher Jaggie