

**Town of Westminster  
Massachusetts 01473  
Crocker Pond Recreation Area  
June 26, 2018**

**Members Present:** Heather Billings, Kathleen Brennan, Mary Ann Falconer, Pat Hatzis, Pat Streeter

**Others Present:** Tom Kerns, Nicole Emilianowicz, Tom Torrans, Jill Normandin

**Public Input:**

Jill Normandin presented her concerns about the proposed solar field and the site cleanup at the 180 State Road East property.

**Tom Torrans Input:**

- The septic tank has been pumped. Tom said that the third cover from the shed has a filter that should be pulled out and rinsed off every spring.
- Sheldon Farms recommends that the septic system be pumped every 5 years.

**Old Business:**

- Kathleen reported that the ladder is checked daily by staff to make sure it is secure.

**New Business:**

- In an effort to reduce costs, the committee will explore the option of not testing the water after Labor Day, or finding an alternative testing process.
- Paddle boats and other small boats can now be stored at the pond if space permits.
- Kathleen will create an incident report template to be kept for our records.
- A camera will be installed along the book walk trail.
- Heather will contact Kyle Butterfield to schedule a CPR training.
- New keys have been distributed to the police and fire departments.
- Pat Hatzis will buy drill and screw bits.
- Mary Ann will ask the staff to make a list of tools that need to be purchased.
- Kathleen will purchase sport supplies.
- Heather reported that Bautista Masonry came and repaired the walkway.

**Next Meeting:** July 10<sup>th</sup> at 5:30pm in Town Hall

Respectfully submitted,

Mary Ann Falconer