

**Town of Westminster
Massachusetts 01473
Crocker Pond Recreation Area
July 10, 2018**

Members Present: Heather Billings, Kathleen Brennan, Mary Ann Falconer, Pat Hatzis, Pat Streeter

Others Present: Tom Torrans, Sue Fisher, Nicole Emilianowicz

Call to Order: Kathleen called the meeting to order at 5:30.

Tom Torrans Input:

Tom left a crow bar in the maintenance room to remove the septic cover.

Tom reported that it appears that the Area #4 testing will be changed, stopped or slowed down. Tom shared a letter that he wrote to the Selectmen.

Kathleen recommended that Tom contact Ken Gendron to discuss the Area #4 concerns.

Old Business:

Sue Fischer attended the meeting to discuss the policy regarding the unscheduled closing of municipal offices and buildings due to severe weather or other emergencies, as it pertains to the property tax work-off program.

The committee will follow the *Selectman's Policy Regarding Unscheduled Closing of Municipal Offices and Buildings, Rev. 1/6/14*, for staff and the property tax work-off workers.

New Business

Alex DeMarco has tendered his resignation as supervisor. The committee will assume the role of supervisor for the remainder of the season. Over the next two weeks, Alex will work with staff to reinforce job procedures.

Staff will be instructed to walk the trails at regular intervals to assess trail conditions and maintenance needs.

The committee will review the policy for severe weather.

Next Meeting: July 24th at 5:30 in Town Hall

Respectfully submitted,

Mary Ann Falconer